

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
March 11, 2019**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner Ben St. Mary, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were SC Ryan Evers, FF Nick Henle, PFF Parker Andrienas, PFF Cole Neves, and EMT Brittney Silvestri. Vice Chairman David Ramynke had an excused absence.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as amended and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak and the meeting continued.

**SECRETARY'S REPORT**

Secretary Huitt provided fund balances as of February 28, 2019 and March's payroll reports.

**PREVIOUS MINUTES - None**

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$28,033.02 – Approved
- b. Claims Request EMS \$2,371.63 – Approved

Commissioner St. Mary made a motion to approve the Claims Request in the amount of \$30,404.65. Seconded and carried.

**CORRESPONDENCE**

- a. Thank you from the Estate of Paul Fehrer and Donation of \$5000.00

SC Evers stated the funds have been marked for 4 new AED's and the board asked that the family be notified and thanked for the donation.

**UNFINISHED BUSINESS**

- a. Action Request 2019-07 Job Descriptions: Captain/Shift Commander, Lieutenant, Response Boss

This item was tabled for further discussion when all commissioners are present.

**NEW BUSINESS**

- a. Action Request 2019-06 Station 42 Consultant Fees

Chairman Riel requested another \$500.00 be added to the total for Four Seasons doing the HVAC plans and made a motion to approve Action Request 2019-06 in the amount of \$7000.00 to continue the planning for the Station 42 remodel. Seconded and carried.

- b. Action Request 2019-08 Certify Career Firefighter Hiring List

This item was tabled.

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**COMMISSIONER'S REPORT**

All are looking forward to the conference on March 16<sup>th</sup> in Spokane on Risk Management and Employee Discipline.

**CHIEF'S BRIEF - Attached**

**ANNOUNCEMENTS**

a. Probationary Firefighter Garrett Riley has finished probation and there will be a presentation at the April 8<sup>th</sup> board meeting.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Chairman Riel noted no one stood to speak and the meeting continued.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, March 25<sup>th</sup>, 2018 at 4:00 pm.**

**ADJOURNMENT**

There being no other business Chairman Riel adjourned the meeting at 4:12 pm.



Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

Attest:

 3-25-19  
District Secretary Jenifer S Huitt

# FIRE CHIEF BRIEF

06 March 2019

## FEBRUARY INCIDENT DATA:

### 2019

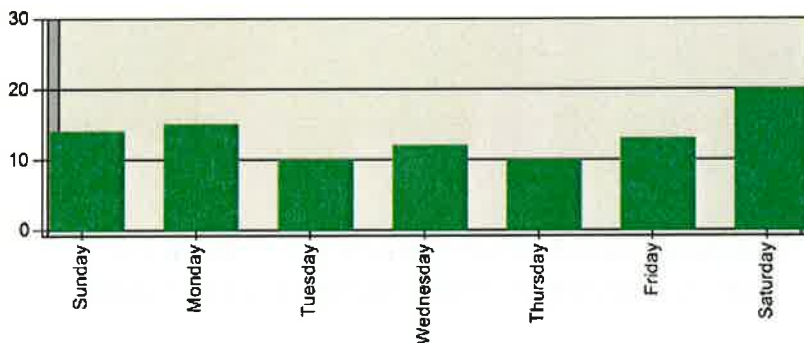
- ✓ INCIDENTS: 94
- ✓ EMS: 57
- ✓ FIRE: 37
- ✓ AVERAGE PER DAY: 3.5
- ✓ MUTUAL AID: 0 provided; 0 received
- ✓ OVERLAPPING: 20 (21%)
- ✓ AVE DISTRICT RESPONSE: 9m:43s
- ✓ AVE TIME ON-SCENE: 16m:52s
- ✓ AVE DISTRICT TURNOUT: 2m:44s
- ✓ AVE STA TURNOUT: 40=3:03; 41=2:39; 42=4:08
- ✓ INCIDENT BY ZONE: 40=11; 41=29; 42=54
- ✓ RESPONSE BY STATION: 40=88; 41=5; 42=1
- ✓ TRAINING: 84 class hrs.; 369 personnel hrs.

### 2018

- ✓ INCIDENTS: 110
- ✓ EMS: 77
- ✓ FIRE: 33
- ✓ AVERAGE PER DAY: 3.9
- ✓ MUTUAL AID: 2 provided; 0 received
- ✓ OVERLAPPING: 17 (15%)
- ✓ AVE DISTRICT RESPONSE: 7m:40s
- ✓ AVE ON-SCENE TIME: 16m:39s
- ✓ AVE DISTRICT TURNOUT: 2m:11s
- ✓ AVE STA TURNOUT: 40=2:33; 41=1:55; 42=1:55
- ✓ INCIDENT BY ZONE: 40=25; 42=42; 42=43
- ✓ RESPONSE BY STATION: 40=78; 41=3; 42=5
- ✓ TRAINING: 19 class hrs.; 142 personnel hrs.

## INCIDENT DISTRIBUTION PROFILE

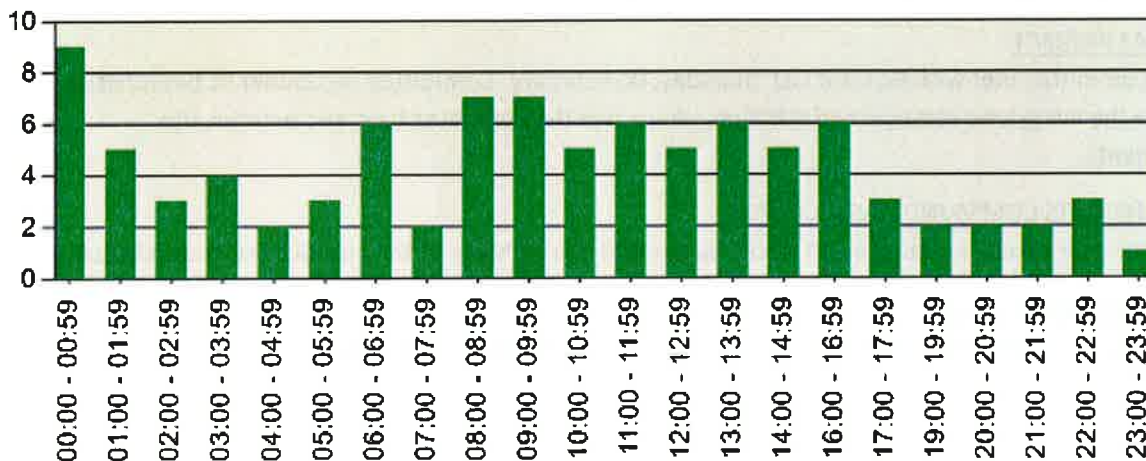
**Incidents by Day of the Week for Date Range**  
Start Date: 02/01/2019 | End Date: 02/28/2019



### EVFD RESPONSE HX

Year	Count	Percentage
2019		
2018	1,234	(1.7%)
2017	1,255	4.9%
2016	1,196	6.8%
2015	1,120	8.7%
2014	1,030	1.7%
2013	1,013	(9.0%)
2012	1,114	17.6%
2011	947	5.4%
2010	898	(2.9%)
2009	925	1.8%
2008	942	1.7%
2007	926	9.1%
2006	849	12.7%
2005	753	

**Incidents by Hour for Date Range**  
Start Date: 02/01/2019 | End Date: 02/28/2019



*It's what you learn after you know it all that's important.*

# EVFD STATUS REPORT

## COLLECTIVE BARGAINING

PTP EMPLOYMENT INTERVIEWS: Six Part-Time-Paid candidates were interviewed last Tuesday, 05 March. Four are former Yakima Reserve personnel, one a Fire Inspector at the Training Center, and one a former 20-year EVFD Volunteer. Pending final pre-employment processing, all six will be on-boarded and begin their Recruit process on 01 April.

## LOGISTICS COMMITTEE

The Logistics Committee met to discuss Station 42 progress and consultant fees (Electrician, Plumber, and Structural Engineer).

## ACTION/DECISION REQUESTS

- 1) 2019-06: Approve payment to Station 42 project consultants.
- 2) 2019-07: Captain Shift Commander, Lieutenant, and Response Bass Job Descriptions.
- 3) 2019-08: Certify career Firefighter hiring list. (Note: Because testing is Friday and Saturday, the actual A/D form with the list will not be available until Monday.)

## FOR BOFC CONSIDERATION

- 1) Policy: tba

## ON THE HORIZON

### DIRECTOR OF TRAINING & COMPLIANCE

Ten application/resume packages received, application period ends at 1700 on Friday, 15 March. The assessment exercises and interviews are tentatively scheduled for 30 April. Appointment and on-board processing is tentatively scheduled for

### SHIFT COMMANDER AND LIEUTENANT PROMOTIONS

Recommend pinning ceremony at BOFC with following CBA Ratification.

### STATION 42 PROJECT

Logistics Committee met with Howard last Thursday, 06 February. Committee recommends two-phases; phase-one the living area remodel and addition, phase-two the apparatus bays and exterior site improvements.

### TERRACE HEIGHTS COMMUNITY ASSOCIATION

I will attend their annual meeting on 11 April and present a brief 'state of the Fire District' presentation.

### SEASONAL SUPPORT TEAM

Daily Dispatch announcement posted. Hopefully we'll have a team on-duty in June.

*It's what you learn after you know it all that's important.*