

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
April 8th, 2024**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Vice Chairman Tyler Brandt, Commissioner Ben St. Mary, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, District Secretary Katelynn Roberts and Administrative Assistant Morgan Frost.

Chairman Riel called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman Riel lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

APPROVAL OF AGENDA

Chairman Riel made a motion to approve the agenda as circulated. Commissioner St. Mary seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- April 05, 2024 Payroll

PREVIOUS MEETING MINUTES

- March 25th, 2024 BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests FIRE	\$	425,337.32
Claims Requests EMS	\$	3,128.75
Total Claims	\$	428,466.07

CORRESPONDANCE

- PDC Filing Deadline – F-1 Report Deadline (Commissioners)

CHIEF'S REPORT – Attached

Commissioner St. Mary made a motion to approve the consent agenda as submitted. Commissioner Brandt seconded. Motion carried unanimously.

UNFINISHED BUSINESS

- Levy Lid Lift

FC Hille informed everyone that the Fire Chiefs of West Valley, Highland and himself will develop a press release as soon as all three Board of Commissioners approve the resolution. Chairman Riel made a motion to approve Resolution 2024-01 providing for the submission of levy primary election. Commissioner Brandt seconded. Motion carried unanimously.

NEW BUSINESS

- **Resolution 2024-02 in the matter of transferring \$316,025.28 from CP to FIRE**

Commissioner St. Mary made a motion to adopt Resolution 2024-02 in the matter of transferring \$316,025.28 from Capital Projects to the FIRE Cash Account. Commissioner Brandt seconded. Motion carried unanimously.

- **Resolution 2024-03 in the matter of transferring \$111,732.70 from APP to FIRE**

Commissioner Brandt made a motion to adopt Resolution 2024-03 in the matter of transferring \$111,732.70 from Apparatus Reserve to the FIRE Cash Account. Commissioner St. Mary seconded. Motion carried unanimously.

Review Drafted Policies

- **Draft Policy 04.03.01 Sick Leave (Bereavement Leave)**

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Chairman Riel made a motion to approve drafted policy 04.03.01 Sick Leave (Bereavement Leave) to include three paid bereavement days as stated in the Washington Administrative Code (WAC). Commissioner Brandt seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

Chairman Riel informed everyone that he will be in Olympia for an executive board meeting. Commissioner Brandt informed everyone that while at the Communications Committee meeting, he was everyone was informed that there's a tower in Cowiche that is in need of repairs. The Communications Committee also mentioned they have had some trouble with a tower in the L.T. Murray Wildlife Area as well.

GENERAL DISCUSSION

Yakima County Commissioner Amanda McKinney and Commissioner Kyle Curtis would like to have a meeting with FC Hille within the next couple weeks regarding the issues the department has had with the County for the process of the Live Fire Training Facility build.

The new Brush 40 should be done in about three weeks and the department can then put it side by side with Brush 42 to see what kind of upgrades Brush 42 might need. LT. Blake Reeves has been ordering supplies and tools to add to the new Brush 40 as well.

As of April 8th, 2024 Fire Chief Dale Hille has been involved in the fire service for 40 years. We want to congratulate him in his success and wish him the best of luck in the years to come. Thank you for all that you do for the East Valley Fire Department.

AA Frost informed the board that the Jr. Firefighter Academy submissions are now up to 42 kids and that her and FF Travis Young are working on ordering shirts.

SIGNING OF DISTRICT DOCUMENTS

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

NEXT REGULAR MEETING – Monday, April 22nd, 2024 at 3:30 pm.

ADJOURNMENT


There being no other business Chairman Riel made a motion to adjourn the meeting at 4:02 pm. Commissioner St. Mary seconded. Meeting adjourned at 4:02 pm.



Chairman Les Riel



Commissioner Ben St. Mary



Vice-Chairman Tyler Brandt

Attest:


District Secretary Katelynn M. Roberts