

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 11th, 2024**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Commissioner Ben St. Mary, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, District Secretary Katelynn Roberts and Administrative Assistant Morgan Frost. Vice-Chairman Tyler Brandt had an excused absence due to travel and Lieutenant CJ Erickson attended via zoom.

Chairman Riel called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman Riel lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

APPROVAL OF AGENDA

Commissioner St. Mary made a motion to approve the agenda as circulated. Chairman Riel seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY’S REPORT

- March 07, 2024 Payroll

PREVIOUS MEETING MINUTES

- February 26th, 2024 BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests FIRE	\$	60,089.23
Claims Requests EMS	\$	<u>2081.61</u>
Total Claims	\$	62,170.84

CORRESPONDANCE

- BVFF Notice – Retirement Pension Benefit Payments & Annual Fees are increasing as of February 26th, 2024
- 2023 BVFF Annual Pension Certification

CHIEF’S REPORT – Attached

Commissioner St. Mary made a motion to approve the consent agenda as submitted. Chairman Riel seconded. Motion carried unanimously.

UNFINISHED BUSINESS

- Levy Lid Lift

FC Hille informed everyone that he has two pages of talking points written out to have when speaking with the public about the Levy Lid Lift. The department is planning on having them in the next two newsletters that will go out just before the voting opens. FC Hille also informed the board that he has not heard anything from the IAFF Local 469 about helping support and will speak to them again. The department would also like for the East Valley Firefighters Association to get involved in parades, events, etc. in Moxee.

- Annexation

FC Hille informed everyone that there is no new business regarding the threat of an annexation.

NEW BUSINESS

Chairman Riel informed everyone he was part of the committee to evaluate candidates for the new County Fire Marshall and the committee chose Doug Works. Fire Marshall Works will

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start March 18th, 2024. Chairman Riel also suggested the County does a study on wages seeing the Fire Marshall's term is 5 years and do not get paid as well as even a Fire Chief does. Chairman Riel also suggested that they would need to open communication with the Homebuilders Association and Fire Districts.

COMMISSIONER'S REPORT

Chairman Riel reiterated the Snure Seminar in Spokane was a good refresher course for new and current Commissioners and Admin staff and is valid for another 4 years.

GENERAL DISCUSSION

FC Hille informed everyone that he and DC Lamoureux will have a meeting on March 14th, 2024 with the planning committee about our SEPA Review that is now on hold. FC Hille was informed that according to Yakima Clean Air, the department will need to apply for a new permit for propane burning in the control room of the training facility although the propane burning will last no longer than 15 seconds per burn. Yakima Clean Air is also concerned about dust control. The meeting will be with Dr. Tahat from Yakima Clean Air. DC Lamoureux has gotten the BTU information from the company building the training facility and will present that to Dr. Tahat.

While attending the Spokane seminar the department was informed that we are to have a process for capturing social media posts and sending them to the archives should the department ever need to present them for a public records request. DC Lamoureux looked into two different companies to assist with capturing as the department has three social media accounts. Archive Social was the first company the admin staff had met with. Archive Social charges by the number of posts made by a department while Page Freezer charges per social media account and is significantly cheaper at about \$1728 per year after the initial setup. Should the department decide to add another social media account it is \$35 per account added. The board gave the approval to go with Page Freezer and DC Lamoureux will get the process started.

DC Lamoureux informed the board that the SAFER Grant opened March 11th, 2024 and that he will be working on applying for it.

B Shift attended the Richard Gamache funeral on Wednesday March 6th, 2024 and helped lead the procession to the cemetery. Valley Fire was also able to find his years of service in the Fire Service.

DS Roberts informed everyone that Brian Snure's Procurement Law Seminar is on April 19th, 2024 at 9:00 am at Station 40. FC Hille and Chairman Riel will be attending. Commissioner St. Mary will try to be there.

SIGNING OF DISTRICT DOCUMENTS

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

NEXT REGULAR MEETING – Monday, March 25th, 2024 at 3:30 pm.

ADJOURNMENT

There being no other business Chairman Riel made a motion to adjourn the meeting at 4:09 pm. Commissioner St. Mary seconded. Meeting adjourned at 4:09 pm.



Chairman Les Riel



Commissioner Ben St. Mary

Attest:



District Secretary Katelynn M. Roberts



Vice-Chairman Tyler Brandt