

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
October 28th, 2019**

The meeting convened at 3:45 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Commissioner Ben St. Mary, Vice-Chairman David Ramynke, and Admin Director Huitt. Fire Chief Mark Emery had an excused absence. Others present were Captain Lenseigne, Captain Schrank, Captain Babcock, and Probationary Firefighter Blake Reeves.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

PRESENTATIONS

Cpt Lenseigne administered the Oath of Office for PFF Blake Reeves and Jessie pinned his badge.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no public was present and the meeting continued.

SECRETARY'S REPORT

- a. Payroll benefit correction for EMS/Volunteers of \$939.20.
- b. Volunteer Tara Smith resignation

AD Huitt confirmed Volunteer Smith's last date of employment was August 12th 2019. Uniforms will be turned in on December 18th. Chairman Les Riel made a motion to approve the payroll correction and Tara Smith's resignation. Commissioner David Ramynke seconded and carried.

PREVIOUS MINUTES

- October 14th, 2019 Regular Meeting Minutes

Commissioner Ramynke made a motion to approve the meeting minutes as submitted. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$29,153.02 – Approved
- b. Claims Request EMS \$22,302.19 – Approved

Commissioner David Ramynke made a motion to approve the Claims Request in the amount of \$51,455.21. Seconded and carried.

CORRESPONDENCE – None

Executive Session- RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 3:48 pm that AD Huitt and the board would go into Executive Session until 4:00 pm. The meeting reconvened at 4:00 pm. No action was taken.

UNFINISHED BUSINESS

- a. Wish list items 2020 Budget Review

Lieutenant CJ Erickson is working on pricing and priority list. Captain Lenseigne stated they are purchasing items to restock Engine 40. Moving borrowed items back to E240. The list will be presented at the next meeting.

- b. Action Decision Request # 2019-15 Fire Test Bank Licensing \$3680.00

After discussion the board decided to table the test bank licensing at this time and use existing Fire 1 testing books that Training Captain Babcock has acquired.

NEW BUSINESS

- a. Station 42 Team requesting authorization to approve a specific dollar amount for expenses to keep the project moving in a timely manner

Commissioner David Ramynke motioned to approve expenses up to \$25,000 for the Station 42 purchasing team. Commissioner Ben St. Mary seconded and carried.

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- b. Discuss the 40ft shipping container for ST 42 \$2650 delivered.

Station 42 will need to be cleaned out and any usable items stored until the remodel is completed. Cpt Schrank received a quote to purchase out right a 40 ft container which will remain on the property at Station 42 until the project is completed and then be moved to Station 40. Commissioner Ben St. Mary motioned to approve shipping container. Chairman Les Riel seconded and carried.

COMMISSIONER'S REPORT –

Chairman Riel stated the WFCM Conference in Tulalip last week was the most attended conference ever with over 490. Excellent classes and facility.

CHIEF'S BRIEF

- Lexipol Policy and Procedure Action Plan
This item was tabled by the board.

ANNOUNCEMENTS – None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

- a. Surplus of E42

Cpt Lenseigne informed the board that the Nile Fire Department has expressed interest. The board requested an Action Request be prepared for the next meeting.

- b. Station 42

Chairman Riel stated equipment will need to be moved around leaving an Engine, Tender, and Aid apparatus. Cpt Schrank will keep an eye on it and move things as needed since the bay doors and interior wall will be demolished.

- c. Christmas party and light parade with Santa - December 17th, 2019 at 6:00 pm

Cpt Schrank will call Al Benny to confirm and Commissioner St. Mary will confirm with Santa.

NEXT REGULAR MEETING – Tuesday, November 12th, 2019 at 3:30 pm.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 4:35 pm.



Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

Attest:



District Secretary Jenifer S Huitt