

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
August 12th, 2024**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Commissioner Ben St. Mary, Interim Fire Chief Ray Lamoureux, Administrative Assistant Morgan Frost, City of Moxee Administrator Jeff Burkett, Contracted City Planner Bill Hordan, Captain Trevor Lenseigne, Lieutenant CJ Erickson, and Firefighters Chris Robillard and Lars Enger. Lieutenant Blake Reeves and District Secretary Kaydee Roberts both attended via zoom, Fire Chief Hille remains on Administrative Furlough and Vice-Chairman Tyler Brandt had an excused absence due to traveling.

Chairman Riel called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman Riel lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

APPROVAL OF AGENDA

Chairman Riel made a motion to approve the agenda as circulated. Commissioner St. Mary seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- August 07, 2024 Payroll
- 2024 2nd Quarterly Taxes

PREVIOUS MEETING MINUTES

- July 8th, 2024 BOC Regular Meeting Minutes
- July 8th, 2024 BVFF Meeting Minutes
- July 22nd, 2024 BOC Regular Meeting Minutes
- August 1st, 2024 BOC Special Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests FIRE	\$	57,489.80
Claims Requests EMS	\$	<u>33,551.53</u>
Total Claims	\$	91,041.33

CORRESPONDANCE

- Yakima County Fire Commissioners May 16th, 2024 Minutes
- Yakima County Fire Commissioners August 15th, 2024 Agenda
- Yakima County Fire Commissioners Dinner Meeting Menu
- DRS (PERS Plan 1 & 2) Rates Changing Effective 09/01/2024
- WFA 2025 Health Care Rates Virtual workshop September 18th, 2024
- Annual Pre-Conference Laws Update Seminar October 23rd, 2024

CHIEF'S REPORT – Attached

UNFINISHED BUSINESS

- City of Yakima Annexation Proposal

The board has decided to call a special meeting on Wednesday, August 21st, 2024 to discuss the City of Yakima Annexation Proposal further. Chairman Riel requested that if IFC Lamoureux has any additional meetings with City of Yakima, that he or another Commissioner should be present.

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- Levy Lid Lift

The levy lid lift passed by 63.35% and the next count is on August 16th, 2024. All ballots will be certified on August 20th, 2024.

- District Secretary's Contract

IFC Lamoureux made the necessary revisions to DS Roberts contract and the board approved and signed.

- Appointment of New Fire Chief

The board has made a decision to table the appointment of the new fire chief as FC Hille is currently on L&I leave.

NEW BUSINESS

- Policy 05.01.08 – Credit Card Accounts / Revolving Account

Commissioner St. Mary made a motion to approve the revision of policy 05.01.08, the increase of the Comdata card limit of \$10,000 due to the price in fuel increasing. Chairman Riel seconded. Motion carried unanimously.

- Policy 01.02.03 – Authority of Board of Fire Commissioners

Commissioner St. Mary made a motion to approved the revision of policy 01.02.03, changing the time of regular BOC meetings from 4:00 pm to 3:30 pm. Chairman Riel seconded. Motion carried unanimously.

- Jeff Burkett – Discussion of Station 40 Annexation into the City of Moxee

City Administrator Jeff Burkett and Contracted City Planner Bill Hordan joined the BOC meeting to discuss the possible annexation of Station 40 into the City of Moxee. The City of Moxee is looking to expand its boundaries due to the Aho homes being built in the area. The Selah / Moxee irrigation district owns the southwest corner of the lot at Station 40 and wants to square it off so that there are no properties left out of the annexation. The City of Moxee Council presented the petition and need 60% of the assessed value to sign. The City of Moxee is also looking for ways to fix the narrow roads in the city due to citizens parking on the sides. City Administrator Burkett has spoken with the City Planners and the developers and expressed that the code is two parking spots per house. The city will be up against the philosophy that the narrow roads help calm traffic, but Jeff Burkett is looking for a comment from the Fire Department to help with the issue due to the engines having a harder time getting through the narrow roads. The board has decided to discuss the issue in the next meeting and possibly add children's safety in the statement.

- Resolution 2024-05 Xferring \$55,866.35 from APP to FIRE

Chairman Riel made a motion to approve resolution 2024-05 to transfer \$55,866.35 from Apparatus Reserve to the General Expense fund. Commissioner St. Mary seconded. Motion carried unanimously.

- Chief Hille L&I Claim Accepted

DS Roberts informed the board that FC Hille's medical claim was accepted by L&I and he can either medically retire and it won't affect his benefits, or the department can put him on kept on salary. The board will discuss a possible title change if necessary to keep him on his medical benefits through the department.

COMMISSIONER'S REPORT

Chairman Riel informed everyone that there will be an EMS Admin Board meeting on August 14th and another meeting August 16th with Nile-Cliffdell Fire Department at the Woodshed Restaurant. Chairman Riel also mentioned that they're still looking for a Department of Natural Resources representative to speak at the meeting. District 2 County Commissioner Kyle Curtis will also be speaking to ask for endorsement for his upcoming campaign. Chairman Riel and IFC Lamoureux will be attending.

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GENERAL DISCUSSION

IFC Lamoureux informed everyone that he has a meeting with the labor union to discuss the proposal of an annexation by the City of Yakima. The board has asked that the department keep our staff in the loop about what is being discussed moving forward.

IFC Lamoureux has designed and ordered a wall clock for the Commissioners meeting room at Station 40 and has been shipped.

A-Shift at Station 40 is working on painting FC Hille's former office to be more up to date for IFC Lamoureux when he is officially appointed Fire Chief.

All of the state mobilization paperwork has been filled out and turned in for career and volunteers. The department is waiting to finish the career paperwork before starting on the volunteers.

LT. Erickson informed everyone that Engine 240 is back in service. Chairman Riel also requested that the guys look at and try to fix the siren on Engine 44, one of the antique engines at Station 41 in Moxee.

SIGNING OF DISTRICT DOCUMENTS

Due to more than one Commissioner attending the meeting in person, documents will be held for signatures for the next regular board meeting.

NEXT REGULAR MEETING – Monday, August 26th, 2024 at 3:30 pm.

NEXT SPECIAL MEETING – Wednesday, August 21st, 2024 at 3:00 pm.

ADJOURNMENT

There being no other business Chairman Riel made a motion to adjourn the meeting at 4:29 pm. Commissioner St. Mary seconded. Meeting adjourned at 4:29 pm.



Chairman Les Riel



Commissioner Ben St. Mary

Attest:



Vice-Chairman Tyler Brandt



District Secretary Katelynn M. Roberts