

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 28<sup>th</sup>, 2023**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Ben St. Mary, Commissioner Les Riel, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, Administrative Assistant Morgan Frost and Leutenant Blake Reeves.

Chairman St. Mary called the meeting to order at 3:30pm.

**PLEDGE OF ALLEGIANCE**

Chairman St. Mary lead in the pledge of allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public input at this time.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the agenda as circulated. Chairman St. Mary seconded. Motion carried unanimously.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- Fund balances as of July 31<sup>st</sup>, 2023

**PREVIOUS MEETING MINUTES**

- August 14<sup>th</sup>, 2023 BOC Regular Meeting Minutes

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	3,773.00
Claims Requests EMS	\$	<u>290.40</u>
<b>Total Claims</b>	<b>\$</b>	<b>4,063.40</b>

**CORRESPONDANCE**

- WFCNA Notice of Approved Health Care Rates for calendar year 2024
- BVFF Invoice Voucher – Reimbursement of Department Credit

**CHIEF'S REPORT – None**

Commissioner Riel made a motion to approve the consent agenda as submitted. Chairman St. Mary seconded. Motion carried unanimously.

Executive Session – RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Commissioner St. Mary informed all who were in attendance that only the commissioners would attend the executive session including FC Hille, DC Lamoureux, and AA Frost starting at 3:30 to 3:50 and would let all else know if they needed additional time. The meeting was extended 5 minutes to 3:55. At 3:55 the executive session ended and the regular board meeting continued as normal.

**UNFINISHED BUSINESS**

- Annexation

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FC Hille informed everyone that he received an invite from Yakima Fire Chief Aaron Markham to attend a meeting on joining an RFA with their district. The meeting will take place September 19<sup>th</sup>, 2023 at 3:00 pm. The board mentioned that in order to join the RFA there would have to be a fire benefit charge and that isn't feasible for the community of Moxee. Although joining the RFA is not likely, Commissioner Riel informed everyone that he will be attending the meeting to get more information.

- Levy Lid Lift

FC Hille informed the board that he has the time line done and that the voting will be in March of 2024. FC Hille said he will have more information to come.

- Fire Chief Hille's Employment Contract

Chairman St. Mary made a motion to approve FC Hille's employment contract for 2023-2024. Commissioner Riel seconded. The motion carried unanimously.

- Immediate Hire Recommendation

FC Hille informed the board that the department would like to recommend Kevin Durand for our immediate hire FF position. Commissioner Riel made a motion to approve the recommendation. Chairman St. Mary seconded. The motion carried unanimously.

#### **NEW BUSINESS**

The Board and Fire Chiefs will begin looking for candidates for the open Commissioner position.

#### **COMMISSIONER'S REPORT**

Commissioner Riel informed everyone that the Yakima County Fire Commissioners quarterly dinner meeting will be in Selah in November of this year and that the Commissioners are still looking for a few guest speakers.

#### **GENERAL DISCUSSION**

- District Secretary Vacation

FC Hille informed the board that DS Hogan will be going on vacation starting September 7<sup>th</sup>, 2023 until October 2<sup>nd</sup>, 2023.

- Budget Meeting/Hearing

FC Hille informed the board that the budget retreat meeting will be at 8:30 am on October 3<sup>rd</sup> and the hearing will be October 9<sup>th</sup>. A time for the budget hearing is TBD.

- DS Hogan & FC Hille Surgeries

FC Hille will be having hand surgery on October 25<sup>th</sup>, 2023. DS Hogan will also be having knee surgery October 13<sup>th</sup>. Working from home for 6 weeks.

- Valley Ford – Brush Truck Damage

FC Hille noted that he received a letter from Valley Ford regarding a Brush truck that was damaged while in their care. Valley Ford is stating it was not due to them leaving the truck outside in poor weather conditions that caused the front nozzle to crack. FC Hille and Lieutenant Erickson will be heading down to Valley Ford on Friday morning to discuss the matter with their employees.

- Pre-construction Meeting

Both FC Hille and DC Lamouroux will be meeting with Goose Prairie Solar for pre-construction fire safety and responsibilities on August 29<sup>th</sup>, 2023.

#### **SIGNING OF DISTRICT DOCUMENTS**

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

**NEXT REGULAR MEETING** – Monday, September 11<sup>th</sup>, 2023 at 3:30 pm.

#### **ADJOURNMENT**

There being no other business Commissioner Riel made a motion to adjourn the meeting at 4:23 pm. Chairman St. Mary seconded. Meeting adjourned at 4:23 pm.

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\_\_\_\_\_  
Chairman Ben St. Mary

  
\_\_\_\_\_  
Vice-Chairman Les Riel

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Open Commissioner Position

Attest:

*Out of Office 9/7-10/2*  
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District Secretary Katelynn Hogan