

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 27<sup>th</sup>, 2022**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Ben St. Mary, Commissioner Les Riel, David Ramynke Fire Chief Dale Hille, and District Secretary Katelynn Hogan.

Commissioner St. Mary called the meeting to order at 1600.

**PLEDGE OF ALLEGIANCE**

Commissioners St. Mary lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Ramynke seconded. Motion Carried unanimously.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no one who wanted to speak.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- Small Works and Vendor List Legal Annual Notices

**APPROVAL OF PREVIOUS MINUTES**

- June 13<sup>th</sup>, 2022 Regular BOC Meeting Minutes

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	92,297.46
Claims Requests EMS	\$	<u>2,268.00</u>
<b>Total Claims</b>	<b>\$</b>	<b>94,565.46</b>

**CORRESPONDENCE - None**

**CHIEF'S REPORT – Attached**

Commissioner Riel made a motion to approve the consent agenda items a, c, d and e as submitted. Commissioner Ramynke seconded; motion carried unanimously.

Due to Commissioner Ramynke having an excused absence Commissioner Riel made a motion to approve the consent agenda item b as submitted. Commissioner St. Mary seconded; motion carried unanimously.

**EXECUTIVE SESSION – RCW 42.30.110 (1) (g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Commissioner St. Mary called the Executive Session to order stating only the board, FC Hille and DS Hogan to attend at 4:05 going to 4:10 and would let all else know if they needed more time. Commissioner St. Mary extended the meeting to 4:15. The Executive Session ended at 4:15 and the regular board of commissioners meeting reconvened at 4:16.

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**UNFINISHED BUSINESS**

- Friday July 8<sup>th</sup> Commissioner and Chief Retreat

FC Hille informed the board that the July 8<sup>th</sup> Special meeting will be held at the Yakima County Club. The County Club will provide breakfast items as well as a lunch menu for all to pick from. FC Hille will be sending out the agenda, menu and dress code to the board by the end of the week.

**NEW BUSINESS**

- Action Decision Request 2022-02 East Apparatus Bay Paving for Moxee Fire Station

FC Hille informed the board that admin staff couldn't find the action decision request to approve ST41 Concrete, which has already been done. Commissioner Riel made a motion to approve Action Decision Request for the concrete slab at ST41 that was discussed and approved verbally but wasn't approved in writing. Commissioner Ramynke seconded; motion carried unanimously.

- Resolution 2022-02 In the matter of Transferring \$45,144.00 from Capital Projects Fund 6020460 to General Expense Fund 6020410

Commissioner Riel made a motion to approve Resolution 2022-02 In the matter of Transferring \$45,144.00 from Capital Projects Fund 6020460 to General Expense Fund 6020410. Commissioner Ramynke seconded; motion carried unanimously.

- ARPA Grant Application

FC Hille submitted an ARPA grant which is funding the county received due to covid. FC Hille presented the possibility to put in for this grant in 2023 for a hydrant in the back of ST40, for the future training center the district wants to build. This year FC Hille stated he put in for \$30,000 to include 12 new thermal imaging cameras and 3 new gas monitors with all accoutrements with a 10% match.

**COMMISSIONER'S REPORT**

Commissioner Riel has an education committee zoom meeting to discuss WFCFA Annual conference topics on June 28, 2022.

Commissioner Riel has an executive meeting to set the WFCFA agenda and discuss the actual WFCFA Board meeting that will be held on the 8<sup>th</sup> of July.

**ANNOUNCEMENTS**

FC Hille stated there was a brush fire on Friday night when T42s pump went down. T42 was the tender that had the pump rebuilt last year, which quit working once again. Cascade is going to get on it as soon as they can. There is a chance it could be covered under warranty due to the previous work only being a few months old.

FC Hille informed the board that Vol Jeff Taylor has hurt his leg on a brush fire last week. He was walking the fire line when he felt a pop. The emergency room at the Hospital refereed him to an orthopedic clinic.

FC Hille stated that Gesa Credit Union is doing their grants for hero's program so he will be looking into that.

**GENERAL DISCUSSION**

FC Hille stated the policy and procedure manual as we have worked through is done. However, there are still old policy pieces that need to be reviewed to see if we need to add those additionally or see if they're somewhere else or possibly eliminate them. The admin staff will be reviewing these over the next to weeks.

Commissioner Ramynke would like a hard copy of the policy book once its finally complete.

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FC Hille stated that High Way Products brought the new Brush truck by before they took it back to Vancouver. The build manager wanted to apologize for some of the craftsmanship that he has seen because it is not a representation of their quality. Once its back in Vancouver they are going to redo all the boxes and graphics at their expense to fix this issue. Cascade also would like to use this as their poster child for future builds of this truck.

FC Hille has decided he would still like to see the picnic happen this year to honor retired volunteers and past personnel that have since moved on as well as pinning of current personnel who haven't been pinned yet.

**SIGNING OF DISTRICT DOCUMENTS**

Due to the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

**NEXT REGULAR MEETING** – Monday, July 11<sup>th</sup>, 2022 at 4:00 pm.

**ADJOURNMENT**

There being no other business Commissioner St. Mary seconded and the meeting adjourned at 4:34 pm.



Chairman Ben St. Mary



Commissioner David Ramynke



Vice-Chairman Les Riel

Attest:



District Secretary Katelynn