

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
February 28<sup>th</sup>, 2021**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner St. Mary, Commissioner Les Riel, Commissioner David Ramynke, Fire Chief Dale Hille, District Secretary Katelynn Hogan, Lieutenant Charles Erickson and Firefighter Blake Reeves.

Commissioner St. Mary called the meeting to order at 1600.

**PLEDGE OF ALLEGIANCE**

Commissioners St. Mary lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the agenda as Amended. Commissioner Ramynke seconded. Motion Carried unanimously.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner Riel noted there was no public input at this time.

**CONSENT AGENDA**

- a. **SECRETARY'S REPORT - None**
- b. **APPROVAL OF PREVIOUS MINUTES**
  - January 10<sup>th</sup>, 2022 Regular BOC Meeting Minutes
- c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$ 12,817.92
Claims Requests EMS	\$ 361.37
<b>Total Claims</b>	<b>\$ 13,179.29</b>
- d. **CORRESPONDENCE -None**
- e. **CHIEF'S REPORT -None**

Commissioner Riel made a motion to a approve the consent agenda as submitted items a-e Commissioner Ramynke seconded, motion carried unanimously.

**EXECUTIVE SESSION** - RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Commissioner St. Mary called the Executive Session to order stating only the board FC Hille and DS Hogan to attend at 4:02 going to 4:17 and would let all else know if they needed more time. Commissioner St. Mary extended the meeting to 4:22. The Regular board of commissioners meeting reconvened at 4:23.

**UNFINISHED BUSINESS**

- 2021 Annual Report

FC Hille asked for confirmation on the 2021 Annual Report that was sent out in order to publish. The board confirmed and FC Hille noted he will post the 2021 Annual report to the YCFD4 website.

- Spring Planning Special Meeting dates

FC Hille asked the board which day would work best for the Commissioner/Chief meeting to include new Deputy Chief after hire. They came to an agreement to wait until they had a better idea of when a Deputy Chief would begin in order to schedule.

**NEW BUSINESS**

FC Hille warned that policy review for adoption is underway; possibly six to eight a week.

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
February 28<sup>th</sup>, 2021**

Review Drafted Policies

- 04.02.01 Recruitment and Hiring – Full – Time Employees
- 04.02.02 Volunteer Firefighter Application and Examination Process
- 04.02.03 Nondiscrimination and Equal Opportunity
- 04.02.04 Americans with Disabilities Act (ADA)

Commissioner Riel made a motion to Adopt our updated current policies as listed. Commissioner Ramynke seconded. Motion carried unanimously.

**COMMISSIONER’S REPORT – None**

**ANNOUNCEMENTS**

FC Hille informed the board that house bill 1168 Grant opportunity has been confirmed that the brush truck build does more than qualify us for that grant. The grant application is due by March 31<sup>st</sup> and applicants can qualify for up to \$100,000 towards the build of the brush truck. FC Hille sated he will have the application submitted by March 31st.

- Beaudry Rd/ Bittner Bridge Support

FC Hille informed that they are trying to push this through again. The dump closes and turns into a transfer station in 2030 which means this bridge from Beaudry to Bittner give direct access to from Highway 24 to the Terrace Heights landfill.

- WFC Annual Conference May 23<sup>ed</sup>-26<sup>th</sup> – Wenatchee

FV Hille stated he will be home from the academy the 20-23 then will be gone again for another week for the WFC Annual Conference for three days.

- Chiefs Cell Phone

FC Hill will be getting a second phone for all district business due to advice from the district attorney.

**GENERAL DISCUSSION**

- EVFD/WVFD Cooperation on Payroll & AP

FC Hille noted that both East Valley and West Valleys District Secretary’s would both be familiar with each other’s systems

- Administrative Assistant

FC Hille and DS Hogan have been speaking a lot about hiring an Admin Assistant soon, no time frame yet but its coming.

- Policy Revisions

FC Hille already noted this was discussed.

- EMS Levy

FC Hille meeting with county chiefs on Thursday March 3<sup>ed</sup> to discuss EMS Levy and why its being set at \$0.35. Commissioner Riel noted that its already be voted on by the chiefs and the commissioners. FC Hille stated that the County Commissioners want to know what were going to do with the extra money.

**SIGNING OF DISTRICT DOCUMENTS**

Due to all the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
February 28<sup>th</sup>, 2021**

**NEXT REGULAR MEETING** – Monday, March 14<sup>th</sup>, 2022 at 4:00 pm.

**ADJOURNMENT**

Commissioner St. Mary made a motion to adjourn. There being no other business  
Chairman St. Mary adjourned the meeting at 4:45 pm.

  
\_\_\_\_\_  
Chairman Ben St. Mary

  
\_\_\_\_\_  
Commissioner David Ramynke

Attest:

*Excused Absence*  
\_\_\_\_\_  
Vice-Chairman Les Riel

*Katelynn Hogan*  
\_\_\_\_\_  
District Secretary Katelynn M Hogan