

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 10<sup>th</sup>, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner David Ramynke, Admin Director Jenifer Huitt, Captain Trevor Lenseigne, and Admin Assistant Christy Olson. Others present via Zoom were Commissioner Les Riel, Commissioner Ben St. Mary, and Fire Chief Dale Hille.

Chairman Ramynke called the meeting to order.

**APPROVAL OF AGENDA**

The agenda was amended to remove the Executive Session and the Training Request, which was withdrawn, and the meeting continued.

**CONSENT AGENDA**

**a. SECRETARY'S REPORT**

August 10 Payroll Report, Vacation Coverage for FC Hille an AD Huitt, and a Lost Receipt Affidavit for AD Huitt were submitted to the board.

**b. APPROVAL OF PREVIOUS MINUTES – None**

**c. CLAIMS REQUESTS FOR APPROVAL**

Claims Requests - Fire	\$	35,771.57
Claims Requests - EMS	\$	<u>2,192.09</u>
<b>Total Claims</b>	<b>\$</b>	<b>37,963.66</b>

**d. CORRESPONDENCE**

- Snure Law Office Update – OPMA restrictions continue to be in effect through September 1, 2020 for counties in Phase 1 & 2.

Commissioner St. Mary made a motion to approve the consent agenda items a–d as submitted. Seconded and carried.

**UNFINISHED BUSINESS – None**

**NEW BUSINESS – None**

**COMMISSIONER'S REPORT**

Commissioner Riel states that a WFOCA Survey was sent out and that he's added new Fire Chief Hille to his email group for county info.

**GENERAL DISCUSSION – Limited between the Board and Staff only – NO PUBLIC INPUT**

Chief Hille suggested that the BOC might not need to sign off on Training Request, but rather just receive reports about trainings, unless it's a high cost or overtime issue. The Board agreed and Commissioner Riel motioned to have the Board's signature line removed from the Training Request form and that we update our policies with this change. Seconded and carried.

Commissioner Riel also asked that the Strategic Plan be placed onto the Agenda for the next Regular BOC meeting, with the intention to review and finalize it. Once it's officially adopted, he suggested that it be placed onto a shared file drive and that we provide a hard copy at each station for easy access.

**ANNOUNCEMENTS – None**

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, August 24<sup>th</sup>, 2020 at 4:00 pm.**

**ADJOURNMENT**

There being no other business Commissioner Riel made a motion to adjourn. Seconded and carried. The meeting was adjourned at 4:20 pm.

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Chairman David Ramynke

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Commissioner Les Riel

Attest:

\_\_\_\_\_  
Vice-Chairman Ben St. Mary

Approved unanimously on   /  /  2020

via Open Public Meeting on Zoom.

Signatures will be secured after

Proclamation 20-28 has been lifted.

*Jenifer S Huitt* 8.24.2020  
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District Secretary Jenifer S Huitt