

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
BUDGET HEARING
OCTOBER 28th, 2024**

The meeting convened at 3:00 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Vice-Chairman Tyler Brandt, Commissioner Ben St. Mary, Fire Chief Dale Hille, Fire Chief Ray Lamoureux, District Secretary Katelynn Roberts, Administrative Assistant Morgan Frost, Lieutenant Nick Henle and Firefighter Travis Young.

Chairman Riel called the meeting to order at 3:02 pm.

PLEDGE OF ALLEGIANCE

Chairman Riel lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

REVIEW 2025 PRELIMINARY BUDGET

Commissioner Brandt made a motion to approve the 2025 preliminary budget. Commissioner St. Mary seconded. Motion carried unanimously.

OPENING OF 2024 BUDGET HEARING

Chairman Riel commenced the 2024 budget hearing.

DISCUSSION OF FIRE BUDGET

Chairman Riel opened the floor for public comment regarding the FIRE budget for 5 minutes starting at 3:10 pm. There being no comments, Commissioner Riel closed the discussion of the FIRE budget at 3:10 pm.

DISCUSSION OF EMS BUDGET

Chairman Riel opened the floor for public comment regarding the EMS budget for 5 minutes starting at 3:10 pm. There being no comments, Chairman Riel closed the discussion of the EMS budget at 3:15 pm.

CLOSING OF 2024 BUDGET HEARING

At 3:15 pm Chairman Riel reconvened the regular BOC meeting.

APPROVAL OF AGENDA

Commissioner Brandt asked that the discussion of no-mans land be added to the agenda under new business. FC Lamoureux asked that the awarding of the tactical water tender bid be added to unfinished business. Chairman Riel Made a motion to approve the agenda as amended. Commissioner St. Mary seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY’S REPORT

- October 07, 2024 Payroll

PREVIOUS MEETING MINUTES

- August 26th, 2024 Regular BOC Meeting Minutes
- September 9th, 2024 Regular BOC Meeting Minutes
- September 20th, 2024 Special BOC Meeting Minutes
- September 23rd, 2024 Regular BOC Meeting Minutes
- October 14th, 2024 Regular BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	18,950.23
Claims Requests EMS	\$	<u>30,186.88</u>
Total Claims	\$	49,137.11

CORRESPONDANCE

- 2025 Annual ILA for Technology Services

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- CSD Attorneys – Hourly Increase Notice

CHIEF'S REPORT – Attached

Chairman Riel made a motion to approve the consent agenda as submitted. Commissioner Brandt seconded. Motion carried unanimously.

Executive Session - RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Chairman Riel called the executive session to order at 3:15 pm and asked for 10-minutes to start. Those present in the executive session were the board, FC Lamoureux and FC Hille. After 10-minutes Chairman Reil ended the executive session. At 3:25 pm Chairman Riel reconvened the regular meeting.

UNFINISHED BUSINESS

- Fire Chief Contract

Commissioner Brandt made a motion to approve FC Lamoureux's Fire Chief Contract as submitted. Commissioner St. Mary seconded. Motion carried unanimously.

- Union Gap 96B Area

FC Lamoureux has requested to table the conversation about the Union Gap boundary as Deputy Chief DJ Goldsmith of City of Yakima Fire has not gotten back to him with the proper information yet.

- Fire Chief Hille Separation Agreement

Chairman Riel made a motion to approve FC Hille's separation agreement. Commissioner St. Mary seconded. Motion carried unanimously.

- Ostrea – Cypress Energy Contract

FC Lamoureux informed everyone that Ostrea has accepted the offer of \$10,000.00 per year for fire protection and the contract is ready to be signed. Chairman Riel made a motion to approve the Ostrea – Cypress Energy Contract as modified. Commissioner St. Mary seconded. Motion carried unanimously.

- Awarding of the Water Tender 41 Bid

The department received one bid packet for the water tender build from Acela Truck Company. There was a second company that had reached out for a packet to be sent but despite our efforts to reach out there was no response. Acela is offering about \$13,000.00 (3%) off the final price if paid upfront minus the retainage fee. Acela informed FC Lamoureux that the build would take 300 days from today, October 28th, 2024 putting the delivery of the water tender just before wildland season. Commissioner Brandt made a motion to approve the awarding of the Water Tender 41 bid from Acela. Commissioner St. Mary seconded. Motion carried unanimously.

NEW BUSINESS

- A. 2024-07 Resolution Levy Ad Valorem Property Taxes Levy Amount \$4,430,000.00
- B. 2024-09 Resolution Refund Levy
- C. 2024-10 Resolution Appointing 2025 District Secretary
- D. 2024-11 Resolution Investment Pool with Alternates
- E. 2024-12 Resolution 2024 WFCIA Interlocal Health Care

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F. 2024-13 Resolution 2025 EMS Refund Levy

G. 2024-14 Resolution Appointing Audit Officers

Commissioner St. Mary made a motion to approve resolutions A - G as submitted. Commissioner Brandt seconded. Motion carried unanimously.

H. Tax Levy Request Certification

Commissioner St. Mary made a motion to approve the tax levy request certification. Commissioner Brandt seconded. Motion carried unanimously.

I. No Mans Land

Commissioner Brandt informed everyone that he is wanting to speak to Brian Snure, one of the department's lawyers, about possibly writing up a contract to send to District 5 and give them a specific number of days to respond about response boundaries in no mans land passed milepost 30 on highway 24. If responding to a brush fire, it could be called in as a state mobilization. Ultimately the department would like to leave a crew at Station 40 at all times.

COMMISSIONER'S REPORT

Chairman Riel informed everyone that the WFCFA Annual Conference went well and that there were a lot of takeaways for the commissioners and administrative staff. There were about 427 people present with 6 regions being from Yakima County. On Thursday November 21st, 2024 there will be a YCFCA dinner meeting where former Fire Chief Dale Hille will be guest speaking.

GENERAL DISCUSSION

FC Lamoureux informed the board that the front doors of Station 40 are being updated with the new department logo and correct working hours and monthly BOC meeting schedule. FF Chris Robillard will also be looking into getting a buzzer system for the front doors where the staff can safely let people in the building.

FC Lamoureux also informed the board that the minimum staffing has been filled for Christmas.

FC Lamoureux also met with Joey Weedin from Yakima County Fire District 5 about doing more training regarding dispatch times. The department has made the decision to stay with District 5 for dispatching in hopes the minor issues will be fixed.

The board was informed that the appraisal for Station 41 property will be back this week with the final number.

FC Lamoureux informed the board that either in Q1 or Q2 of 2025 he will present them with accurate response times from our department.

FC Hille informed everyone that the L&I claim regarding his PTSD will be mostly applied to his time served at Grant County Fire District 3 and the rest to Yakima County Fire District 4.

SIGNING OF DISTRICT DOCUMENTS

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

NEXT REGULAR MEETING – Tuesday, November 12th, 2024 at 3:30 pm.

ADJOURNMENT

There being no other business Chairman Riel made a motion to adjourn the meeting at 3:53 pm. Commissioner St. Mary seconded. Meeting adjourned at 3:53 pm.

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Excused Absence
Chairman Les Riel


Commissioner Ben St. Mary


Vice-Chairman Tyler Brandt

Attest:
Katelynn Roberts
District Secretary Katelynn M. Roberts