

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
May 09<sup>th</sup>, 2022**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Ben St. Mary, Commissioner Les Riel, Commissioner David Ramynke, and District Secretary Katelynn Hogan; those present via zoom were Fire Chief Dale Hille.

Commissioner St. Mary called the meeting to order at 1600.

**PLEDGE OF ALLEGIANCE**

Commissioners St. Mary lead the Pledge of Allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public input at this time.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Ramynke seconded. Motion Carried unanimously.

**CONSENT AGENDA**

a. **SECRETARY'S REPORT**

- May 6<sup>th</sup>, 2022 Payroll
- April 29<sup>th</sup> - 1<sup>st</sup> Quarterly Tax Reports

b. **APPROVAL OF PREVIOUS MINUTES**

- April 25<sup>th</sup>, 2022 Regular BOC Meeting Minutes
- April 25<sup>th</sup>, 2022 BVFF Meeting Minutes

c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	94,475.00
Claims Requests EMS	\$	<u>3,669.58</u>
<b>Total Claims</b>	<b>\$</b>	<b>98,144.58</b>

d. **CORRESPONDENCE**

- Yakima Fire Department thank you letter
- Yakima County Fire Commissioners Quarterly Dinner Flyer
- Yakima County Fire Commissioners Meeting Agenda
- Yakima County Fire Commissioners February 17<sup>th</sup> Meeting Minutes

e. **CHIEF'S REPORT - Attached**

Commissioner Ramynke made a motion to approve the consent agenda items a-e as submitted. Commissioner Riel seconded; motion carried unanimously.

**UNFINISHED BUSINESS**

- ILA – For Cooperative Purchase

Commissioner Riel made a motion to approve the ILA for Cooperative purchase with Orting Fire and Rescue Commissioner Ramynke seconded. Motion carried unanimously.

- Station Painting

FC Hille informed the board that Bruner Painting was over \$7,400 more than the original estimate, neither himself or FF Robillard were informed of the cost difference upon each cost overrun. The original estimate was \$27,000 and it came out to be \$32,500. FC Hille stated that it was all bid out last year and we never received an upgraded bid.

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**NEW BUSINESS**

- Resolution 2022-01 In the matter of transferring \$32,430 from General Expense Fund 6020410 to the Capital project fund 6020460.

Commissioner Ramynke made a motion to approve Resolution 2022-01 in the matter of transferring \$32,430 from General Expense Fund 6020410 to the Capital project fund 6020460. Commissioner Riel Seconded. Motion carried Unanimously.

**Review Drafted Policies**

- DRAFT 09.01.09 Firefighter Accountability System
- DRAFT 09.01.10 Accident or Injury Reporting Requirements
- DRAFT 09.01.10 Appendix #1 Injury-Accident Reporting Form
- DRAFT 09.01.10 Appendix #2 Billing Procedure for VOLUNTEERS
- DRAFT 09.01.11 Property and Equipment Care
- DRAFT 09.01.12 Emergency Fire Ground
- DRAFT 09.02.01 Appendix #1 Agility Test Forms
- DRAFT 09.02.01 Training Policy
- DRAFT 09.02.02 Training Fires
- DRAFT 09.02.03 Outside of District Training
- DRAFT 09.03.01 Appendix #1 Exposure Incident Report
- DRAFT 09.03.01 Appendix #2 List of Communicable Diseases
- DRAFT 09.03.01 Appendix #3 Employee Exposure Worksheet
- DRAFT 09.03.01 Appendix #4 Diagram of E.M.S. Patient Care
- DRAFT 09.03.01 Appendix #5 Infectious Disease Education Program
- DRAFT 09.03.01 Appendix #6 Hepatitis B Vaccine Information
- DRAFT 09.03.01 Appendix #7 Post-Exposure Evaluation and Follow -up Checklist
- DRAFT 09.03.01 Infectious Disease Control
- DRAFT 09.03.02 Appendix #1 Quality Performance
- DRAFT 09.03.02 Quality Performance Peer Review
- DRAFT 09.04.01 Fire Investigations
- DRAFT 09.05.01 Major Non-Fire Emergencies
- DRAFT 09.05.02 Hazardous Materials Response
- DRAFT 09.05.03 Search and Rescue
- DRAFT 10.01.01 Personnel Clothing

Commissioner Riel made a motion to approve drafted policies as submitted 09.01.09 through 10.01.01 as submitted. Commissioner Ramynke seconded. Motion carried unanimously.

**COMMISSIONER'S REPORT**

Commissioner Riel informed the County Commissioners dinner meeting is May 19<sup>th</sup> 2022. Commissioner St. Mary and Commissioner Riel will be attending.

Commissioner Riel stated that he has an EMS board meeting May 11<sup>th</sup> to talk about the EMS Levy. They decided to go to a permanent \$0.25 that will allow it to reset every year. This will allow every district to receive what they were already getting but prevent any district from getting more than they contribute.

**ANNOUNCEMENTS**

FC Hille stated he believes DNR will inform everyone who applied for the large DNR Grant one way or another.

**GENERAL DISCUSSION**

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Commissioner Ramynke reinforced that Rex and himself have swapped roles officially on the communications committee and that they have finished all the Bylaws. He informed he will make sure that Rex is the appropriate signatory for the communications committee accounts.

FC Hille informed the board that he reached out to the head organizer of the hill climbs that happened last weekend as well as Chris the County's State Fire Marshall who signed off on the required paperwork for the event. FC Hille informed Chris that that is in East Valleys Fire District EMS response area and that its good business to let all parties involved be aware and talk about the criteria for response so that everyone is on the same page, it's more organized and better communicated.

**SIGNING OF DISTRICT DOCUMENTS**

Due to the Commissioners attending in person the documents will be held for signature after the meeting adjourns.


**NEXT REGULAR MEETING** – Monday, May 23<sup>rd</sup>, 2022 at 4:00 pm.

**ADJOURNMENT**

Commissioner Ramynke made a motion to adjourn. There being no other business Commissioner Riel seconded and the meeting adjourned at 4:20 pm.

  
\_\_\_\_\_  
Chairman Ben St. Mary

*Excused Absence*  
\_\_\_\_\_  
Commissioner David Ramynke

  
\_\_\_\_\_  
Vice-Chairman Les Riel

Attest:  
*Katelynn Hogan*  
\_\_\_\_\_  
District Secretary Katelynn