

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
March 25th, 2019**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Vice Chairman David Ramynke, Commissioner Ben St. Mary, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were SC Trevor Lenseigne, FF Sean McDonald, PFF Leo Rosa, and PFF Lars Enger.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt provided an update on recovering district property from a prior employee.

PREVIOUS MINUTES

- a. February 25th, 2019 Regular Meeting
- b. March 11th, 2019 Regular Meeting

Commissioner St. Mary made a motion to approve the February 25th and March 11th meeting minutes as submitted. Seconded and carried.

CLAIMS REQUEST APPROVAL

- c. Claims Request Fire \$55,527.17 – Approved
- d. Claims Request EMS \$3,993.47 – Approved

Vice Chairman Ramynke made a motion to approve the Claims Request in the amount of \$59,520.61. Seconded and carried.

CORRESPONDENCE - None

UNFINISHED BUSINESS

- a. Four Seasons Consultant Fees Station 42 Planning \$593.45 (\$500 previously approved).

Vice Chairman Ramynke made a motion to approve the consultant fees for \$593.45. Seconded and carried.

NEW BUSINESS

- a. Action Request 2019-07 Job Descriptions Cpt, SC, LT, RB

Chairman Riel made a motion to approve the Action Request 2019-07 as submitted. Seconded and carried.

- b. Action Request 2019-08 Certify Career Firefighter Hiring List: Robillard, Reeves, Davey, and Oesch.

Vice Chairman Ramynke made a motion to approve Action Request 2019-08 as submitted. Seconded and carried.

- c. Action Request 2019-09 NFPA 25 10 Year Dry Head Sprinkler Test \$3,066.52

SC Lenseigne explained we are due for a 10-year test on our dry sprinkler heads which will cost \$3,066.52 or we need to replace all 35 dry heads for \$9,960.00. After discussion Commissioner St. Mary made a motion to approve Action Request 2019-09 for \$3,066.52. Seconded and carried.

- d. Action Request 2019-10 Surplus of CM-240 2009 Ford Expedition

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SC Lenseigne stated the Apparatus Committee recommends disposing of this vehicle as it is no longer needed since it has been replaced due to excessive the possibility of future maintenance costs and its service life met on the district's apparatus replacement schedule. Chairman Riel made a motion to approve Action Request 2019-10 to Surplus CM-240 2009 Ford Expedition. Seconded and carried.

COMMISSIONER'S REPORT

The WFCA Saturday Seminar on Risk Management and Employee Discipline was attended on 3/16/19 and there was excellent participation in both classes.

CHIEF'S BRIEF

Chief Emery provided documentation to the board on Impact and Mitigation fees from Attorney Sitkin. Chairman Riel would like this information reviewed at the next Logistics Committee meeting.

ANNOUNCEMENTS

- a. New Engines updated completion month – May
- SC Lenseigne stated the company is aware the 300-day deadline is approaching and possible penalties.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chairman Riel noted no one stood to speak and the meeting continued.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, April 8th, 2018 at 4:00 pm.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 4:47 pm.



Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

Attest:



District Secretary Jenifer S Huitt