

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 28, 2019**

The meeting convened at 4:01 pm at East Valley Fire Station 40. Those present were Commissioner David Ramynke, Commissioner St. Mary, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Commissioner Les Riel had an excused absence. Others present were SC Ryan Evers, FF Nick Henle, PFF Zach Hanson and PFF Parker Andrienas.

Vice Chairman Ramynke called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as circulated and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Vice Chairman Ramynke noted no one stood to speak and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt advised Volunteer Pulido contacted SC Evers and will be turning in his resignation and uniforms. This evening we will conduct interviews for the Administrative Assistant's position, the computer for the new position has been received, and we hope to have the person start in February. Quarterly reports and taxes have been finished.

PREVIOUS MINUTES

- a. December 10th, 26th, and January 14th, Regular Meetings

Commissioner St. Mary made a motion to approve the meeting minutes as submitted. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$60,987.60 – Approved
b. Claims Request EMS \$19,176.91 - Approved

Commissioner St. Mary made a motion to approve the Claims Request in the amount of \$80,164.51. Seconded and carried.

CORRESPONDENCE

- a. 2019 Candidate Filing week is May 13-17, 2019 for Fire Commissioners
Position 2 which is currently held by Chairman Les Riel will expire on 12/31/2019.

UNFINISHED BUSINESS - None

NEW BUSINESS

- a. Resolution 2019-01 Amending the 2019 Fire Revenue and Expense Budget
The 2019 tax revenue estimate was received from Yakima County Assessor's Office. Vice Chairman Ramynke requested to go through the entire budget at the next meeting with all
b. Review Policy 4.1.4 Recruit Member Requirements
Chief Emery explained the language in policy was changed so Volunteers can live outside the district boundaries and still augment career staffing. Vice Chairman Ramynke requested the word "sleeper" be removed to clarify the intent of staffing for any time of day.
c. Discuss Impact Fees for new Residential & Commercial Properties

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Sec Huitt mentioned the new 317-acre development possibly going into Terrace Heights. The Board would like more information on impact fees to review whether or not it is something that should be pursued and requested Attorney Brian Snure be contacted to see what we need to submit to county to protect our rights for this particular development by the February 1st deadline.

COMMISSIONER'S REPORT - None

CHIEF'S BRIEF – Attached

The Board requested for clarity that the rank of Captain be placed on the Org Chart for the Shift Commanders. ITAC was discussed again and Chief Emery clarified that it is currently used by the city Yakima Fire Department, but none of the surrounding Yakima County Fire Districts.

ANNOUNCEMENTS

PFF Zach Hanson's turned in his resignation and will be joining Arlington Fire Department on February 3rd. We will have a farewell breakfast tomorrow morning.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Vice Chairman Ramynke noted that he and Mark Rogstad did exit interview with BC Woodall and he had a couple of recommendations for the district and completed a questionnaire that will be reviewed by the HR committee.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, February 11th, 2018 at 4:00 pm.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 4:54 pm.



Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

Attest:

 3/25/19
District Secretary Jenifer S Huitt