

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 13th, 2022**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Ben St. Mary, Commissioner Les Riel Fire Chief Dale Hille, Captain Trevor Lenseigne, Lieutenant Blake Reeves, Firefighter Lars Enger, Probationary Firefighter Zach Feist, and District Secretary Katelynn Hogan. Commissioner David Ramynke had an excused absence.

Commissioner St. Mary called the meeting to order at 1600.

PLEDGE OF ALLEGIANCE

Commissioners St. Mary lead the Pledge of Allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no one who wanted to speak.

APPROVAL OF AGENDA

FC Hill amended the agenda to include Leave of absence Request and Accident Report to New Business. Commissioner Riel made a motion to approve the consent agenda as amended. Commissioner St. Mary seconded. Motion Carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- June 7th Payroll Process

APPROVAL OF PREVIOUS MINUTES

- May 23rd, 2022 Regular BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	71,984.06
Claims Requests EMS	\$	<u>3,281.81</u>
Total Claims	\$	75,265.87

CORRESPONDENCE - None

CHIEF'S REPORT - Attached

Commissioner Riel made a motion to approve the consent agenda items a-e as submitted. Commissioner St. Mary seconded; motion carried unanimously.

EXECUTIVE SESSION – RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Commissioner St. Mary called the Executive Session to order stating only the board, FC Hille and DS Hogan to attend at 4:04 going to 4:24 and would let all else know if they needed more time. The Executive Session ended at 4:24 and the regular board of commissioners meeting reconvened at 4:25.

UNFINISHED BUSINESS - None

NEW BUSINESS

- LOA Request

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FC Hille informed the board that Volunteer Brian Ireton is requesting a 6 month leave of absence due to a new job. Commissioner Riel made a motion to approve the leave, Commissioner St. Mary seconded. Motion carried unanimously.

- Accident Report

FC Hille informed the board that B241 was in an accident. There was damage to both the passenger and drivers side door, a rearview mirror was damaged and the tank is cracked. It has since been looked at and evaluated for damage repair costs were estimated just under \$5,000. FC Hille informed he does not want to do an insurance buy out. Volunteer Tyler Ireton has since retaken the evip drivers training. The next step is for the safety committee to review the case and decide if further training is necessary.

- Date for 2023 Chelan Retreat

Commissioner Riel brought it to FC Hille and the boards attention that attending the WFCAs Spring seminar next year on Thursday to Saturday would be beneficial to have a budget/strategic planning workshop.

- Captain Lenseigne's Injury

FC Hille informed the board that CPT Lenseigne will be having shoulder surgery due to tearing his biceps muscle at work during a call. He will be out for four months but once he is cleared for light duty, he would like approval from the board to come back on light duty instead of being out for so long. Commissioner Riel made a motion to approve the light duty request; Commissioner St. Mary seconded. Motion carried unanimously.

Review Drafted Policies

- DRAFT 10.01.02 Protective Clothing & Equipment for Wildland Firefighting
- DRAFT 10.01.03 Eye & Face Protection
- DRAFT 10.01.04 Appendix #1 Foot Protection
- DRAFT 10.01.04 Foot Protection
- DRAFT 10.01.05 Head Protection
- DRAFT 10.01.06 Hand Protection
- DRAFT 10.01.07 Personal Alert Safety (PASS) Protection
- DRAFT 10.02.01 Hearing Conservation Program
- DRAFT 10.03.01 Respiratory Protection Program
- DRAFT 01.04.01 Organizational Flow Chart

Commissioner Riel made a motion to approve Drafted Policies as submitted. Commissioner St. Mary seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

Commissioner Riel stated he has a WFCAs Education committee meeting coming up where they will discuss topics and ideas for the Spokane conference.

ANNOUNCEMENTS

FC Hille stated he hopes to be back at work next week.

GENERAL DISCUSSION

FC Hille stated that we have 12-13 candidates for the Firefighter hiring process. Interviews will be June 23rd and June 24th. The group will be split into two; the physical agility in the morning and interviews in the afternoon. We have one position available right now; however, FF Andrienas has a conditional offer beginning the first of September with South County Fire so he will be staying through August.

CPT Lenseigne stated that were seeing a lot more local guys apply with the required certification thanks to FC Hille hosting the IFSAC Testing in the Valley.

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FC Hille informed the board that they will have to figure out a date to do a Chief and Commissioners meeting.

SIGNING OF DISTRICT DOCUMENTS

Due to the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

NEXT REGULAR MEETING – Monday, June 27th, 2022 at 4:00 pm.

ADJOURNMENT

Commissioner Riel made a motion to adjourn. There being no other business Commissioner St. Mary seconded and the meeting adjourned at 4:43 pm.



Chairman Ben St. Mary



Vice-Chairman Les Riel

Excused Absence

Commissioner David Ramynke

Attest:

Katelynn Hogan

District Secretary Katelynn