

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
October 26th, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner David Ramynke, Commissioner Les Riel and Commissioner Ben St. Mary. Those present at Station 40 were Fire Chief Dale Hille, Captain Andy Babcock, Captain Trevor Lenseigne, Lieutenant Sean McDonald, Firefighter Blake Reeves and Admin Director Jenifer Huitt.

Chairman Ramynke called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

CONSENT AGENDA

- a. Secretary's Report:
 - 2021 Budget – waiting on insurance quote, radio maintenance quote, and final numbers can be reviewed at the November 9th Regular Board Meeting.
 - Waiting on occupancy numbers from the Fire Marshal regarding promotions and inviting family members to meetings due to phase restrictions.
- b. Approval of Previous Minutes
 - October 12th, 2020 Regular Meeting Minutes
- c. Claims Requests

FIRE	\$ 22,107.53
EMS	\$ 19,467.71
TOTAL	\$ 41,575.24
- d. Correspondence
 - Cascade Natural Gas proposes .56% decrease in commercial rates which will save us about \$100.00 per year.
 - BIAS purchased by Springbrook, Renewal cost for 2021 Budget is \$6059.63 price decrease 2%.
- e. Chief's Report - None

Commissioner Riel made a motion to approve the consent agenda items a–e as submitted. Seconded and carried.

EXECUTIVE SESSION –RCW 42.30.140 (4)(a) Planning the position to be taken by the governing body during the review of a grievance and response standards. Final action may be taken during the open public meeting or tabled for further discussion.

Chairman Ramynke announced at 4:05 pm that the board will go into Executive Session until 4:20 pm. At 4:20 pm Executive Session was extended until 4:30 pm. The Regular Meeting reconvened at 4:30 pm. No action was taken.

UNFINISHED BUSINESS

- a. ST42 Plaque estimate \$494.47, Individual Plaques for McNulty/Scout Lake Construction/First Line Drafting estimate \$423.60, Total Cost \$918.07
- b. Grant Update

After discussion the board agreed upon individual plaques for SCL, First Line Drafting and Station 42. Chief Hille informed the board that he was able to secure approval for the expenditure of funds prior to the grant acceptance and he will submit the paperwork to receive the funds. This means no additional funds for SCBA or RIT bags need to be purchased by the district.

NEW BUSINESS

- a. Questionmark 30-Day Termination
- b. Review ILA for SunComm
- c. Policy 1645 Changes
- d. Policy 4.1.15 Job Description for Admin Assistant
- e. Action/Decision Request 2020-08 Surplus R41 & R42, Minimum Reserve needs to be set
- f. Review Notice of Budget Hearing

AD Huitt notified the board that Chief Hille & Cpt Babcock had agreed to terminate the test banks for Questionmark. The Yakima County Fire Chiefs did not request any changes to the SunComm ILA (Chief Craig and Chief Hille were unable to attend due to incidents) and the board agreed to sign the ILA and look into the possibility of contracting with Lower Valley Dispatch in the future. FC Hille has one more revision to draft on policy 1645 and will include task books. The board agreed drafted policy 4.1.15 Admin Assistant Job Description looked good.

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Commissioner Riel made a motion to approve Action Request 2020-08 Surplus R41 & R42 setting the minimum reserve at \$79,300.00, going through the bid process, and including the right to refuse any and all bids. Seconded and Carried. The Budget Hearing Notice was accepted as submitted.

COMMISSIONER'S REPORT

Commissioner Riel reported the WFCA Board Meeting was on the 21st. Over 100 members attended the online conferences.

ANNOUNCEMENTS - None

GENERAL DISCUSSION – Limited between the Board and Staff only – NO PUBLIC INPUT

Chief Hille thanked the board for allowing all members to participate in the WFCA conference.

SIGNING OF DISTRICT DOCUMENTS

The documents were held for the Board to be signed at a later date due to COVID19 and the remote meeting format.

NEXT REGULAR MEETING – Monday, November 9th, 2020 at 4:00 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn. The meeting was adjourned at 5:00 pm.


Chairman David Ramynke


Vice-Chairman Ben St. Mary

ATTEST:


Commissioner Les Riel


District Secretary Jenifer S Huitt