

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 13TH, 2023**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Ben St. Mary, Commissioner Les Riel, Commissioner Tyler Brandt, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, Administrative Assistant Morgan Frost and Firefighters Travis Young, Lars Enger and Jack Wutzke. District Secretary Katelynn Roberts joined the meeting via Zoom.

Chairman St. Mary called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman St. Mary lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman St. Mary noted there was no public input at this time.

APPROVAL OF AGENDA

Commissioner Riel made a motion to approve the agenda as circulated. Commissioner Brandt seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY’S REPORT

- November 07, 2023 Payroll

PREVIOUS MEETING MINUTES

- October 23rd, 2023 BOC Regular Meeting Minutes
- October 31st, 2023 BOC Special Meeting Minutes – 2024 Budget Hearing

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	81,650.44
Claims Requests EMS	\$	<u>32,172.82</u>
Total Claims	\$	113,823.26

CORRESPONDANCE

- SUNCOMM Trunk or Treat

Erica McNamara sent FC Hille an email expressing her thanks tot eh Department for participating in their annual Trunk or Treat.

- Yakima County Fire Commissioners Quarterly Meeting Minutes from August 17th, 2023
- Yakima County Fire Commissioners Quarterly Meeting Agenda for November 16th, 2023
- Yakima County Fire Commissioners Quarterly Meeting Notice for Thursday November 16th, 2023
- Banner Bank Signature Card Update

CHIEF’S REPORT – Attached

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Brandt seconded. Motion carried unanimously.

UNFINISHED BUSINESS

- Annexation

FC Hille informed everyone that there is no new business regarding the threat of an annexation.

- Levy Lid Lift

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FC Hille informed everyone that there is no new business regarding the Levy Lid Lift and that himself and DC Lamoureux will continue to go over budgets from previous years.

- VFIS Insurance Update

FC Hille informed everyone that VFIS came back with information on upping the insurance policies and they will be going from \$2,700 to around \$3,090.

NEW BUSINESS

- Leadership Seminar

FC Hille informed everyone that there is a leadership seminar coming up in March from the 6th – 8th in Portland, OR that is open to commissioners as well.

- Banner Bank Signature Card Update

DS Roberts informed the board that she will be receiving a signature card from Banner Bank to have the Commissioner Brandt and herself sign to be updated. Previous Commissioner David Ramynke will also be removed from the signature card.

COMMISSIONER'S REPORT

Commissioner Riel informed everyone that there will be a meeting on Thursday November 16th, 2023 at the Selah Civic Center starting at 6:00 pm. Commissioner Riel also explained that the Communications Committee is needing a commissioner to replace David Ramynke and Tyler Brandt agreed to do so.

GENERAL DISCUSSION

- Department Training Center

FC Hille informed everyone that he and DC Lamoureux met with the County Planning Department to discuss the Training Center the Department is wanting to build behind Station 40. FC Hille has had multiple conversations with the County regarding all requirements the County has to build a new structure. Commissioner Riel requested we contact the County Commissioners and explain tot hem what the Department has been having to deal when it comes to the County Planning Department. FC Hille also mentioned he will have to contact a professional to draw up building plans and a Geotech survey for the engineers. The Departments building committee will be meeting November 22nd, 2023 at 9:30 am to discuss the next steps.

SIGNING OF DISTRICT DOCUMENTS

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

NEXT REGULAR MEETING – Monday, November 27th, 2023 at 3:30 pm.

ADJOURNMENT

There being no other business Chairman St. Mary made a motion to adjourn the meeting at 3:55 pm. Commissioner Riel seconded. Meeting adjourned at 3:55 pm.



Chairman Ben St. Mary



Commissioner Tyler Brandt



Vice-Chairman Les Riel

Attest:


District Secretary Katelynn M. Roberts