



Yakima County Fire Protection District 4

JOB DESCRIPTION – SUMMER MAINTENANCE

1. NUMBER: 04.01.10
2. SUBJECT: Job Description – Summer Maintenance Position
3. POLICY: This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to changes by the Board of Commissioners as the needs of the employer and the requirements of the job change.
4. SCOPE: This Policy and Procedure is applicable to all maintenance personnel of Yakima County Fire District # 4.
5. DUTIES AND RESPONSIBILITIES:
 - A. Perform general maintenance duties for firefighting equipment, apparatus, building and grounds, to include light to medium repairs, as needed.
 - B. Participate in apparatus maintenance, testing and inventory control
 - C. Complete daily and weekly checklists
 - D. Perform related or other duties as assigned
 - E. Knowledge and abilities:
 1. Proper tool and equipment maintenance of all equipment
 2. Record keeping and report writing techniques
 3. Oral and written communications
 4. Interpersonal skills using tact, patience and courtesy
 5. Other duties as assigned.
6. JOB REQUIREMENTS:
 - A. High-School Diploma or GED
 - B. Valid Driver's License at date of appointment.
 - C. Must be insurable to drive the department's vehicles.
 - D. Must be able to communicate in English both orally and in writing.
 - E. Must have excellent organizational skills.

04.01.10

Page 1 of 2

Adopted Date: 12 / 29 / 2021

Revision Date: 12 / 12 / 2022

BOC:  12 / 12 / 2022



Yakima County Fire Protection District 4

JOB DESCRIPTION – SUMMER MAINTENANCE

- F. Must be positive and creative in identifying solutions to problems
- G. Vaccinations required by Washington State or Federal statute or mandate will be evaluated by the Fire Chief and Board of Fire Commissioners for relevancy, impact and any necessary implementation at the time of receiving information on said statutes or mandates.

7. PHYSICAL REQUIRMENTS:

- A. While performing duties of this job the position is frequently required to walk, stand, use hands and fingers to handle or operate objects or controls, and reach with hands and arms. The position is required to sit, hear and talk. The position frequently requires strenuous physical activity including lifting of greater than 50 pounds, pulling, pushing, climbing, reaching, carrying, chopping, prying, and other strenuous activities of prolonged duration. These activities may occur any time, day or night in extreme heat, cold, darkness and in closed confined spaces and in hazardous conditions.

NOTHING CONTAINED IN THESE JOB DESCRIPTIONS OR ANY OTHER WRITTEN POLICY OF THE DISTRICT IS INTENDED TO BE PART OF ANY EMPLOYMENT RELATIONSHIP OR CONTRACT. THESE JOB DESCRIPTIONS FOR THIS FIRE DISTRICT OR ANY OTHER WRITTEN POLICY OF THE DISTRICT ARE MERELY STATEMENTS OF DISTRICT POLICY AND DO NOT AMOUNT TO PROMISES OF SPECIFIC TREATMENT. FURTHERMORE, THE DISTRICT RESERVES THE RIGHT TO MODIFY THE AFOREMENTIONED JOB DESCRIPTION AND DISTRICT POLICIES AT ANY TIME.

The duties and responsibilities above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.