

YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 10th, 2021 ~~2021~~ 2022

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner David Ramynke and; at Station 40 were, Commissioner Ben St. Mary, Fire Chief Dale Hille and District Secretary Katelynn Hogan. Commissioner Riel had an excused absence.

Commissioner Ramynke called the meeting to order at 1600.

PLEDGE OF ALLEGIANCE

Commissioners St. Mary lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Ramynke made a motion to approve the agenda as submitted. Commissioner St, Mary seconded. Motion Carried unanimously.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public attending the meeting.

CONSENT AGENDA

- a. **SECRETARY'S REPORT**
 - January 07th, 2022 Payroll
- b. **APPROVAL OF PREVIOUS MINUTES** - None
- c. **CLAIMS REQUESTS FOR APPROVAL**

| | |
|----------------------|---------------------|
| Claims Requests Fire | \$ 74,217.85 |
| Claims Requests EMS | \$ <u>1,530.00</u> |
| Total Claims | \$ 75,747.85 |
- d. **CORRESPONDENCE**
 - Audit – Exit Recommendation Letter for Accountability Audit
 - SAO Amendment to engagement letter dated October 25, 2021
- e. **CHIEF'S REPORT** – Attached

Commissioner Ramynke made a motion to a approve the consent agenda as submitted items a-e Commissioner St. Mary seconded, motion carried unanimously.

UNFINISHED BUSINESS

FC Hille informed the Deputy Chief job posting went out today on the Daily Dispatch and to the County Chiefs. FC Hille has already received an inquiry. The add will run until February 18th. Three supplemental questions have been included as well.

FC Hille is working on the bid specs because they have been revised by Brian Snure so they can be finalized and advertised in the paper. FC Hille informed that the district does own the chassis but it is sitting at the dealer till the weather is better.

FC Hille stated at the all call meeting the mission statement was revised. It'll be sent out for any other revisions before we move forward with adoption.

FC Hille confirmed the new hires have started; they are in process and working on their probationary task books each day.

NEW BUSINESS

- Appointed YCFD4 Board positions for 2022-2023

Commissioner St. Mary has agreed to take the Chairman position moving Commissioner Riel to Vice-Chair and David Ramynke to Commissioner.

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Review Drafted Policies

- 05.01.09 Expense Reimbursement

Commissioner Ramynke made a motion to approve 05.01.09 Expense Reimbursement policy, Chairman St. Mary seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

Chairman St. Mary informed the board that he attended the all-call meeting.

Commissioner Ramynke stated that the communications committee received a little more detail on cost for replacing the microwaves. The actual cost is less than the initial cost of the package. They are moving forward with submitting their request and will have more information after the February 17th, Fire Commissioners dinner meeting.

ANNOUNCEMENTS

FC Hille informed the board that the exit conference for the 2018-2020 audit is January 14th at 9:00 am, Commissioners don't have to be in attendance but anyone who would like to sit in on it is welcome. Commissioner Ramynke mentioned it would be a good idea for one of the commissioners to attend, Chairman St. Mary stated he would try his best to attend.

FC Hille stated after talking with Brittney Silvestri today she is going to be resigning as a Volunteer due to her busy schedule and applying for a Fire medic position in the Tri-Cities.

GENERAL DISCUSSION

DS Hogan informed the board that the State legislators are re-evaluating the Long-Term Care Tax and would like to know how the board wants her to proceed. Commissioner Ramynke stated to hold off on collecting the tax for anyone without an exemption and update the staff what is going on. Worst case scenario we may have to retro back if it comes into effect in April Chairman St. Mary Agreed.

FC Hille stated that CPT Schrank and Vol Taylor have been discussing putting together an annual banquet but because of the short time frame he would like them to re-evaluate weather or not this is the best time, the board agreed and tossed around the idea of possibly doing it in June instead.

Commissioner Ramynke asked FC Hille to take a deeper look into the data of the district to help guide the board in what the needs are and what the trends look like. FC Hille stated that he could put together another special meeting where himself and the commissioners go to West Valley and have their sit-down meeting to discuss the year in a glance. Commissioner Ramynke stated he can also get the County Club if needed.

DS Hogan informed the board that the Microsoft bill had been double entered on accident with the switch over between secretaries and being notified via email multiple times. DS Hogan provided proof of the incorrect doubled entry and incorrectly printed check that will be voided as well as the new check that was printed with the correct amount to be issued on the same day as the rest of the claims for the annual payment deadline for all the email accounts for the career staff.

Commissioner Ramynke asked how FC Hille was feeling due to falling on the ice outside. FC Hille said he was sore but okay.

Commissioner St. Mary notified everyone that he will not be at the next meeting due to being out of town.

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SIGNING OF DISTRICT DOCUMENTS

Due to all the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

NEXT REGULAR MEETING – Monday, January 24th, 2022 at 4:00 pm.

ADJOURNMENT

Commissioner St. Mary made a motion to adjourn. There being no other business Chairman St. Mary adjourned the meeting at 4:34 pm.


Chairman David Ramynke
Commissioner


Commissioner Les Riel
Vice-Chairman

Attest:


Vice-Chairman Ben St. Mary


District Secretary Katelynn M Hogan