

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
July 25th, 2022**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Ben St. Mary, Commissioner Les Riel, Commissioner David Ramynke Fire Chief Dale Hille; those present via zoom were Commissioner David Ramynke. District Secretary Katelynn Hogan had an excused absence.

Commissioner St. Mary called the meeting to order at 1530.

PLEDGE OF ALLEGIANCE

Commissioners St. Mary lead the Pledge of Allegiance.

APPROVAL OF AGENDA

FC Hille asked the Executive session be moved to the end of the meeting due to the district's attorney not being able to attend till 4:15. Commissioner Riel made a motion to approve the consent agenda as amended. Commissioner Ramynke seconded. Motion Carried unanimously.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public attending the meeting.

CONSENT AGENDA

SECRETARY'S REPORT

- Fund Balances as of June 30th 2022

APPROVAL OF PREVIOUS MINUTES

- July 11th, 2022 Regular BOC Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	32,826.71
Claims Requests EMS	\$	<u>0.00</u>
Total Claims	\$	32,826.71

CORRESPONDENCE – None

CHIEF'S REPORT – None

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Ramynke seconded. Motion carried unanimously.

UNFINISHED BUSINESS

- Action Decision Request 2022-02 Amend District Secretary's Contract to reflect 4-10-hour work week schedule.

Commissioner Riel made a motion to approve Action Decision Request 2022-02 to amend District Secretary work week to reflect a 4–10-hour work schedule. Commissioner Ramynke seconded. Motion carried unanimously.

- Action Decision Request 2022-03 Declaring current MDTS Surplus

FC Hille request unused MDTS to be surplus. District 5 however would like to buy them all for \$2,000. Commissioner Ramynke made a motion to approve Action Decision Request 2022-03 Declaring current MDTS Surplus. Commissioner Riel seconded. Motion carried unanimously.

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NEW BUSINESS

- BVFF Report of Accident Approval

Commissioner Riel made a motion to approve the BVFF Accident Report as submitted. Commissioner Ramynke seconded. Motion carried unanimously.

Review Drafted Policies

- DRAFT 01.01.01 Policy and Procedures

Commissioner Riel made a motion to approve review drafted policy 01.01.01 Policy and Procedures. Commissioner Ramynke seconded. Motion carried unanimously.

- DRAFT 04.01.12 Job Description – Safety Officer

Commissioner Ramynke made a motion to approve review drafted policy 04.01.12 Job Description – Safety Officer. Commissioner Riel seconded. Motion carried unanimously.

- Revised DRAFT 04.05.06 Safety

Commissioner Riel made a motion to approve review drafted policy 04.05.06 Safety. Commissioner Ramynke seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

Commissioner Riel reported that the Yakima Fire Commissioners Association Dinner meeting will be at Nile fire, Rodger Ferris will be in attendance to speak to everyone.

ANNOUNCEMENTS

FC Hille informed the board that the Brust Truck build is coming along nicely. Went and did an inspection last week. Cascade Fire is waiting on parts in order to be able to finish the build.

EXECUTIVE SESSION – RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Commissioner St. Mary called the Executive Session to order stating only the board, FC Hille and the districts attorney Peter Altmen to attend at 1552 going to 1622 and would let all else know if they needed more time. The Executive Session ended at 1662 and the regular board of commissioners meeting reconvened at 4:23.

SIGNING OF DISTRICT DOCUMENTS

Due to the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

NEXT REGULAR MEETING – Monday, August 8th, 2022 at 3:30 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourned the meeting at 4:30 pm. Commissioner St. Mary Seconded. Meeting adjourned at 4:24.

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Chairman Ben St. Mary



Vice-Chairman Les Riel

Excused Absence

Commissioner David Ramynke

Attest:
Katelynn Hogan

District Secretary Katelynn