

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
May 23<sup>th</sup>, 2019**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Fire Chief Mark Emery, and Secretary Jenifer Huitt.

Commissioner Riel called the meeting to order and conducted the pledge of allegiance.

**Review Captain Job Description**

During discussion the board requested the following changes to the document:

- references to ITAC be removed until there is a consensus with the Yakima County Fire Chief's that it will be used as standard practice and to eliminate any conflict of interest
- one document for the captain's position with consistent certifications between the two roles
- uninterrupted experience as a firefighter and company officer with current certifications
- add IFSAC Fire Instructor II requirement
- one-year as acting shift commander/eligible for promotion to shift commander/or equivalency
- pg 5 change Admin Chief to Admin Director
- change Volunteer to Part Time Paid
- pg 6 remove "the person selected"
- pg 7 item 8 add "monthly"
- pg 8 under EMS Delivery remove 1<sup>st</sup> and 3<sup>rd</sup> sentences or reword 'first responder position'
- add flexibility for professional development for extenuating circumstances


The board suggested meeting with Chief Craig to get talks regarding ITAC started and set up a training for the board on ITAC. Final review of this job description at the 3 PM Special Meeting on May 28<sup>th</sup>, and sign off on the job description at the 4 PM Regular Meeting.

**ADJOURNMENT**

There being no other business the meeting was adjourned at 4:11 pm.

*Excused Absence*

Chairman Les Riel

  
Vice-Chairman David Ramynke

ATTEST:

  
Commissioner Ben StMary

  
District Secretary Jenifer S Huitt