

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 24th, 2019**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Fire Chief Mark Emery, and Admin Assistant Martinez. Admin Director Huitt was absent due to training.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no public was present and the meeting continued.

SECRETARY'S REPORT

Admin Assistant Martinez explained the reason for the fund transfer in Resolution 2019-03 stating \$16,630.38 was paid on 1/31/2019 from the FIRE fund for the Dispatch Fees that were budgeted from the EMS fund, and \$115.92 was paid on 12/10/2018 from the EMS fund for Payroll that were budgeted from the FIRE fund. So, the difference between the two errors of \$16,514.46 transferring from EMS to FIRE will correct the fund balances.

PREVIOUS MINUTES

- a. June 10th, 2019 Regular Meeting Minutes
- b. June 10th, 2019 Special Meeting Minutes

Vice Chairman Ramynke made a motion to approve the meeting minutes as submitted. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$40,439.05 – Approved
- b. Claims Request EMS \$2,194.48 – Approved

Vice Chairman Ramynke made a motion to approve the Claims Request in the amount of \$42,633.53. Seconded and carried.

CORRESPONDENCE

- a. Request for Fire Protection Services Invoice for Yakima Sportsman's State Park

Vice Chairman Ramynke made a motion to approve the Invoice in the amount of \$197.22 for fire protection services. Seconded and carried.

UNFINISHED BUSINESS

- a. CBA approved by Union vote

Chairman Riel noted this was approved by the union between IAFF Local 469 Employees of EVFD and YCFD4 effective January 1, 2019 to December 31, 2021. Pay will be retroactive back to January 1, 2019. Chairman Riel made a motion to approve the CBA with the parties involved. Seconded and carried.

- b. Policy 5.3 Captain Job Description

Vice Chairman Ramynke confirmed the changes with Chief Emery and made a motion to approve Policy 5.3 as submitted. Seconded and carried.

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NEW BUSINESS

- a. Resolution 2019-03 Transferring \$16,514.46 from EMS fund to General Expense fund

Vice Chairman Ramynke made a motion to adopt Resolution 2019-03 as submitted. Seconded and carried.

- b. Action Request 2019-12 Yakima County Permits for ST42 \$6,899.72

Captain Schrank met with the county last week. Yakima County is requesting a new land review which is a 2-week process and the building plans will be reviewed separately which can take up to 8 weeks total. After the plans are approved then we can go out to bid which will take 30 days. Commissioner St. Mary made a motion to approve Action Request 2019-12 as submitted. Seconded and carried.

COMMISSIONER'S REPORT

Chairman Riel will head to Olympia for the Education Committee this Saturday to set the curriculum for the WFCA Fall Conference in Tulalip. Chief Emery confirmed that Tony with EMS will present the information on the Ambulance RFP at the August 15th YCFCA meeting.

CHIEF'S BRIEF

Chief Emery has scheduled the Assistant Fire Chief from Dupont that was the Incident Commander at the 2017 Amtrak Derailment over I-5 that will come and do a presentation for the County on what went right and wrong on Saturday September 7th, 2019. Chairman Riel suggested calling WFCA to see if they will help with the costs and advertising. Chief Emery will also advertise through Daily Dispatch. Captain Schrank will stop by PNWU to see if we can use one of their rooms. C-Shift and 4 PTP members attended Moxee's Night Out.

ANNOUNCEMENTS – None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Vice Chairman Ramynke requested that his expense reimbursement and receipt for the iPad cover be voided.

NEXT REGULAR MEETING – Monday, July 8th, 2019 at 4:00 pm.

EXECUTIVE SESSION - RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 4:25 pm that all in attendance would go into Executive Session until 4:40 pm. The meeting reconvened at 4:40 pm. There was a discussion about moving forward with the Training Director's position. Vice Chairman Ramynke made a motion to move forward with the assessment center and filling the Training Director Position. Seconded and carried.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 4:45 pm

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Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

Attest:


District Secretary Jenifer S Huitt