

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
January 22, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice Chairman David Ramynke, Chief Mark Emery, and District Secretary Jenifer Huitt. Commissioner Ben StMary had an excused absence. Others present were BC Woodall, Lt Lenseigne, FF Abhold, FF McDonald, and Contractor Tim Eglin.

Commissioner Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as amended and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak and the meeting continued.

**APPROVAL OF PREVIOUS MINUTES**

Vice Chairman Ramynke made a motion to approve the minutes as submitted from the January 8<sup>th</sup> regular meeting. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$20,864.03 - Approved
- b. Claims Request EMS \$ 1,590.00 - Approved

Commissioner Ramynke made a motion to approve the Claims Request in the amount of \$22,454.03. Seconded and carried.

**SECRETARY'S REPORT**

Secretary Huitt submitted the fund balances for year end 2017 to the Board as well as January's payroll report. It was confirmed with the county treasurer that the Moxee/Dorais annexation for the 6 parcels would not financially impact our fire district. And finally, BIAS specialist Jason Laulainen corrected our accounting setup on January 12<sup>th</sup> so Secretary Huitt will be working on getting 2017 finalized by the end of March.

**CORRESPONDENCE - None**

**UNFINISHED BUSINESS**

- a. Review information from Attorney Brian Snure regarding Remodels.

Secretary Huitt reported that Attorney Brian Snure advised a standardized public works contract be used for the upcoming remodel projects and will provide it for a flat fee of \$480.00. Chief Emery approved the purchase and the contract was ordered. After discussion with the contractor it was agreed that as soon as the contract is provided a special meeting will be arranged to sign and get the projects started.

**NEW BUSINESS**

- a. Review of Action Request 2018-01 Solicit bids for new Engine

Lt Lenseigne provided the Engine spec package to the Board and would like the advertising to go out by the end of January. Used single axel quints are currently being researched to keep a lower WSRB rating.

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**COMMISSIONER'S REPORT**

Chairman Riel reported the next YCFCA meeting will be February 15, 2018 at Naches Heights Fire Department. WFCFA Legislative Day is in Olympia this weekend. WFCFA Healthcare provider TPSC had a 6% loss for the 2017 year due to a few high dollar claims involving alcohol and opioids, and they are in the process for securing a hiring firm to fill the vacant health care manager position.

**CHIEF'S REPORT**

Chief Emery provided information regarding Assistance to Firefighters Grant Applicant Criteria, a draft of the WSRB Improvement Plan, an update on the Rattlesnake Ridge Landslide, and an update on Projects & Assignments.

**ANNOUNCEMENTS - None**

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Chairman Riel continued the meeting.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, February 12<sup>th</sup>, 2018 at 4:00 pm.**

**ADJOURNMENT**

Vice-Chairman Ramynke made a motion to adjourn. Chairman Riel seconded the motion. There being no other business the meeting was adjourned at 4:57 pm.



Chairman Les Riel



Vice-Chairman David Ramynke

ATTEST:



Commissioner Ben StMary



District Secretary Jenifer S Huitt