

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
November 9th, 2020**

The meeting convened at 4:01 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner David Ramynke, Commissioner Ben St. Mary, and Commissioner Les Riel. Those present at Station 40 were Chief Dale Hille, Captain Keith Schrank, Captain Andy Babcock, and Admin Director Jenifer Huitt.

Chairman Ramynke called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as circulated and the meeting continued.

CONSENT AGENDA

a. SECRETARY'S REPORT

- Admin Assistant position update: Interviews 11/18/2020
- 11/06/2020 Payroll
- Fund Balances as of 10/31/2020
- Lost Receipt Affidavit \$27.18

b. APPROVAL OF PREVIOUS MINUTES – None

c. CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$31,677.45
Claims Requests EMS	\$ 7,235.59
Total Claims	\$38,913.04

d. CORRESPONDENCE

- FEMA GO has denied our AFG grant application \$77,500 Radio Equipment

e. CHIEF'S REPORT – Attached

Commissioner Riel made a motion to approve the consent agenda items a-e as submitted. Seconded and carried.

EXECUTIVE SESSION – RCW 42.30.140 (4)(a) Planning the position to be taken by the governing body during the review of a grievance and response standards. Final action may be taken during the open public meeting or tabled for further discussion.

Chairman Ramynke announced at 4:03 pm that the board will go into Executive Session until 4:20 pm. The Regular Meeting reconvened at 4:20 pm.

UNFINISHED BUSINESS

a. ILA with Yakima City FD for Ladder Truck response

FC Hille presented the drafted ILA which had been approved by both Yakima City legal and Snure. All the board was in agreement with what was presented. Vice-Chairman St. Mary made a motion to approve the ILA with Yakima City FD for Ladder Truck response as submitted. Seconded and carried.

b. Review Policy 1645

This item was tabled by the board for further review.

c. 2009 Ford Expedition Bids

- Scott Maddux \$5,411
- Titan Electrical \$5,500

After opening and reviewing the bids Commissioner Riel made a motion to approve the Titan Electrical bid for \$5,500. Seconded and carried.

NEW BUSINESS

a. Request for leave of absence Recruit Jacob Hanses December 2020-May 2021

FC Hille recommended approving the Leave of Absence for Recruit Hanses so he can focus on his schooling. Vice-Chairman St. Mary made a motion to approve the LOA request for Recruit Hanses as submitted. Seconded and carried.

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COMMISSIONER'S REPORT

Commissioner Riel reported that the WFCFA Education Committee would be meeting to set up the Spring Seminar Series. Hoping it will be in person with Zoom option.

ANNOUNCEMENTS

- Cpt Babcock passed probation. Retro pay increase to October 1, 2020.

GENERAL DISCUSSION – Limited between the Board and Staff only – NO PUBLIC INPUT

- We received notification that the SCBA grant for \$91,968.18 was approved and we should receive the money within the next week.
- There were no bids received for the Brush Truck so they will be winterized and in the spring we will advertise again.

SIGNING OF DISTRICT DOCUMENTS

Signing of District documents will be scheduled with individual Commissioners

NEXT REGULAR MEETING & Preliminary Budget Hearing – Monday, November 23rd, 2020 at 3:30 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn. Chairman Ramynke adjourned the meeting at 4:35 pm.


Chairman David Ramynke


Vice-Chairman Ben St. Mary


Commissioner Les Riel

Attest:


District Secretary Jenifer S Huitt



YAKIMA COUNTY FIRE DISTRICT #4

CHIEF REPORT

~~OCTOBER 12, 2020~~
NOVEMBER 9, 2020

GENERAL INFORMATION:

I was advised by a mentor of mine that I should not be surprised if there were days on end that seemed as though you didn't accomplish anything that you had set out to do. I now know what he was talking about. Although productive, I do see that more time is spent in talking with staff and the public than I had previously thought. However, in a great book I just finished (*The Ride of a Lifetime* by Tim Iger), he talks about the benefit of those times and always making room for them. Although that rubs against my OCD nature, I find great growth in building of those relationships and listening to input from others.

OPERATIONAL INFORMATION:

Staffing is being adjusted to with the opening of Station 42. I am very encouraged by the response from the firefighters, as well as the community at having personnel at the station 24/7. We will be having a discussion with the Management Team that will cover dialing in some response protocols, as well potentially using a brush truck for some medical aid calls rather than running the engine for every call. This would definitely reduce wear and tear on a high-dollar apparatus as well as give better access to some of the more remote area calls.

The two surplus rescue vehicles have been taken out of service as of 11/4/2020. I have sent an e-mail to the PTP firefighters as to response from a station with personnel using brush trucks as the replacement of the rescue vehicles. The vehicles which we have for sale have had a few inquiries, but no actual bids in as of the writing of this report.

We are working on streamlining communications within the department. This will be a topic for discussion at the next Executive Team Meeting.

ADMINISTRATIVE ITEMS:

After another meeting with Chief Markham at Yakima Fire, the interlocal agreement has been completed regarding first alarm aerial response to commercial structure fires in East Valley. I believe this will be a good thing for EVFD, and that it will also encourage other interdepartmental cooperation. This was a good step for us. I also spent time with him discussing some training issues, which I believe we are on a road to better the relationship we have currently. Due to some dialog that has happened in the past, there was some misunderstandings that have developed. I am hoping we are on a road to repair this issue.

I have continued to work on the re-write of policy 1645, "Work Hours and Compensation". This work has brought forward the need to get working on the District Policy and Procedure manual. Secretary Huitt and I have agreed that we will start reviewing and reformatting the policies in November, with the goal being 1-3 policies to review each commissioner meeting until completion of the review. That may be a lofty goal, but that is where we are setting the bar...as of now.

Secretary Huitt and I have been working on finalizing the 2021 budget for presentation to the Board of Commissioners.

SHIFT REPORTS:

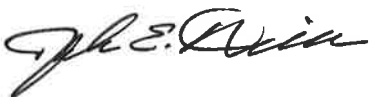
Attached you will find a report from each of the shift Captains as to the month's activity and call response.

ONGOING EFFORTS...

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- Reviewing and updating the YCFD4 strategic plan
- Budget review and monitoring
- Daily matters

Thank you for the opportunity to serve the East Valley.

Dale E. Hille



Fire Chief