

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
January 2nd, 2020**

The meeting convened at 3:01 pm at East Valley Fire Station 40. Those present were Commissioner David Ramynke, Commissioner Les Riel, Fire Chief Mark Emery, Captain Keith Schrank, and Project Manager Howard Moore. Commissioner Ben St. Mary and Admin Director Jenifer Huitt had excused absences.

Commissioner Ramynke called the meeting to order and conducted the pledge of allegiance.

Notice of Intent to Award for Fire Station 42 Addition & Remodel

The board discussed the groundbreaking for January 21, 2020 at 10:00 am and to have a 4-foot x 3-foot vinyl sign made and left up during construction and to have the media present. Howard Moore checked L&I and the Better Business Bureau for Scout Lake Construction and all the subcontractors they listed and everything looks good. Commissioner Riel made a motion to enter into a contract with Scout Lake Construction since they were the lowest bidder.

Base bid \$795,000
Alternate A \$ 31,000
Alternate B \$ 80,500

With this motion we are including Alternate A & B as specified with Washington State Sales Tax at 8.2% this would be a total contract bid at \$980,833 which is subject to change orders. Seconded by Commissioner Ramynke and approved.

Fund Balances and Transfers

Commissioner Riel stated total project costs are more than the total Capital Projects Fund. The district will use all the monies in the Capital Projects Reserve Fund; and the contribution marked from the 2020 Budget for the Capital Projects Reserve Fund; and the \$35,000 that will come in for the surplus engine; and any additional monies will be pulled from the FIRE and EMS reserve funds as needed to complete the project. The ST42 Committee will continue to meet and if a change occurs over \$25,000 then it will be brought to the board for approval.

ADJOURNMENT

There being no other business the meeting was adjourned at 3:30 pm.

excused absence

Chairman David Ramynke

Commissioner Les Riel

Vice-Chairman Ben St. Mary
ATTEST:
Jenifer Huitt

District Secretary Jenifer S Huitt