

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 9, 2017**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt. Others present were Liaison Dave Leitch, Lt Trevor Lenseigne, Lt Keith Schrank, BC Rick Woodall, FF Tyler Abhold, FF Sean McDonald, Probationary FF CJ Erickson and his wife Theresa.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$48,121.57 – Approved
- b. Claims Request EMS \$ 6,594.08 - Approved

Vice-Chairman McNulty made a motion to approve the Claims Request in the amount of \$54,715.65. Commissioner Ramynke seconded the motion. The motion carried, thus approving the aforementioned claims request. Chairman Riel continued the meeting.

SECRETARY'S REPORT

Secretary Huitt reported the new Timesheets have been set up in BIAS and the career employees will begin using them next week. Eric Woods one of our career firefighter candidates will be doing a 24 hour ride along on the 19th.

CORRESPONDENCE

Secretary Huitt reported WFCAs has sent out the registration for the Spring Seminar Series. Commissioner Ramynke will attend on February 11th in Spokane and June 3rd in Chelan. Chairman Riel and Vice-Chairman McNulty will attend on March 25th in Ocean Shores. WFCAs has added TELADOC services to our Health Care Program which is medical expertise on a 24 hour basis through a phone call. They are hoping this temporary 2 year service will cut down on costs and if it does it will remain a part of the program. All covered employees have been given a copy of the TELADOC documents. Chairman Riel continued the meeting.

UNFINISHED BUSINESS

- a. Discuss items for hiring of new fire chief
 - Policy 3.1 Work Hours & Compensation
 - Moving Expense \$6-8,000 pay back if separated before 3 years
 - Policy 5.1 Duties, Responsibilities & Authorities
 - Employment Agreement

Secretary Huitt has made the requested changes from the last meeting. The Board requested that the DRS Deferred Compensation plan be checked into for possible future options. The Board requested changes be reviewed by Brian Snure and forwarded to Prothman.

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NEW BUSINESS

- a. Review Training Request for Secretary Huitt to attend BIAS Rally February 22-24, 2017.

Chairman Riel made a motion to approve the Training Request submitted by the Secretary. Vice-Chairman McNulty seconded the motion. The motion carried, thus approving the aforementioned training request. Chairman Riel continued the meeting.

COMMISSIONER'S REPORT - None

ANNOUNCEMENTS

- a. **Promotion to Lieutenant for DJ Goldsmith**

BC Woodall stated DJ came to us with a lot of experience in Wildland firefighting, WSP , and has been in our officer shadow program for almost a year. Unfortunately DJ and his significant other were unable to attend so his ceremony will be moved to the next regular meeting.

- b. **Pinning Ceremony for promotion to Career Firefighter for CJ Erickson**

Lt Schrank presented a letter of request to the Board for successful completion of probation for CJ Erickson and promotion to Career Firefighter. Chairman Riel made a motion to approve Charles Erickson to become a Career Firefighter. Commissioner Ramynke seconded the motion. Lt Schrank presented a certificate and CJ's wife Theresa pinned on his new badge. Lt Lenseigne stated it is no easy task meeting all of the probation requirements and everyone in attendance was very proud of CJ's accomplishment.

- c. **Washington State Fire Symposium Conference put on by the Washington Fire Chief's**

Lt Lenseigne stated this local conference will be February 25th – March 1st here in Yakima. WAC, Incident Safety Officer, Cancer Support, Instructor 1, Principals of Fire Attack, Captains College, IFSAC Evaluator, and many other classes are available. Chairman Riel requested all staff interested in attending should fill out training requests so they can be approved.

- d. **Interlocal Agreement with West Valley**

Lt Lenseigne would like the Board to consider an Interlocal agreement with West Valley would give us the opportunity to secure an apparatus with a low bid without having to do the legwork on the bidding. This would be for the Engine purchase in 2018.

- e. **Station 42 Update**

Secretary Huitt stated that the insurance companies engineer has concluded that the roof has exceeded its useful lifespan and needs to be replaced. The insurance company will be sending a payment for the damages of approximately \$4600. The asbestos abatement is not covered by the policy.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chairman Riel continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, January 23th, 2017 at 4:00 pm.

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ADJOURNMENT


Vice-Chairman McNulty made a motion to adjourn. Commissioner Ramynke seconded the motion. There being no other business the meeting was adjourned at 4:46 pm.


Chairman Les Riel


Vice-Chairman Dan McNulty


Commissioner David Ramynke

ATTEST:


District Secretary Jenifer S Huitt