

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING/BUDGET RETREAT  
October 5, 2018**

The meeting convened at 8:15 am at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman David Ramynke, Commissioner Ben St. Mary, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were SC Trevor Lenseigne, SC Keith Schrank, and SC Ryan Evers.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**2018 Budget Review:** District Secretary Huitt presented everyone present with the 2018 budget review worksheet. The 2018 budget was reviewed and discussed.

**Review of Budgetary Analysis**

a. Apparatus & Capital Projects

The above items were reviewed and discussed. No action was taken.

**2019 Funding Sources**

Preliminary numbers from the Assessor's Office estimate 2.7 million for Fire. Due to the Levy Lid Lift that passed in August will receive a 62% increase of last year's levy plus new construction. The actual amount will be calculated by the Assessor's Office in January of 2019 and an amended budget will be submitted at that time. The EMS tax revenue is estimated to be \$274,628 for 2019.

**2019 Budget**

The 2019 budget was reviewed and discussed.

**Review Draft Resolutions**

- a. Refund Levy
- b. Tax Levy Request Certification
- c. Increase Property Tax Levy
- d. Fund Transfers

The refund levy was tabled for review at the next meeting as the 2019 estimate has not been received from the county. The above items were reviewed and discussed. No action was taken.

**General Discussion**

SC Lenseigne would like the following put into the budget:

- \$205,371 loose equipment for the 2 new engines that are due for delivery March of 2019 to be taken out of Apparatus Reserve (hose, extrication tools, etc.) - Yes
- \$10,300 new wild land uniforms for all employees and 6 extra sets – Yes

Chief Emery would like the following incorporated into the budget:

- \$1,000 new projectors in the training rooms - Yes
- \$4,300 Target Solutions for the training officer, annual cost – Maybe
- \$3,400 Tango Tango for cellphone to be used as a push to talk radio - No
- \$5,000 attic and basement fire extinguisher tools – Yes
- \$8,000 Medical Exams for all Firefighters every year – Yes
- \$2,500 Honorable Leadership Posters – Yes for \$200
- \$8,000 outside instructors for training - Maybe
- \$2,000 certification testing – Maybe
- \$500 Email Accounts for all volunteers - Maybe

The volunteers wish list shows:

- \$20,000 new portable radios – No, county is researching what is needed for the valley and a regional grant will be written

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- \$10,000 dozer program (equipment, training, PPE) – No, this cost/liability/manpower is not realistic at this time.
- \$175,000 AWD wild land/rescue engine
- \$6,275 three programable radios & software – No, when we start sending vehicles and personnel to State Mobe/DNR/BLM regularly this will be looked at again.
- \$28,000 rapid extraction UTV
- \$5,500 bumper nozzles for wild land vehicles
- \$1,000 work bench Station 42 – Yes
- \$1,500 water fountain Station 42 – No
- \$825 for 3 wild land packs
- \$3,000 for a wheeled stokes basket
- \$1,000 Avenza mapping program

DS Huitt requested \$1000 more in IT services – Yes

SC Evers requested \$100,000 for No Smokes – Yes \$40,000 and will discuss further

All present discussed these items. We will be overbudget for 2018 so the wish list items will not be fulfilled in the 2018 budget. The board requested Chief Emery can work with the volunteers and put some of these items into the 2019 and 2020 budgets and as part of the Station 42 remodel. Policies will need to be revamped for the medical exams and procedures on how it will be handled if an employee does not pass an exam or how long of a grace period if it is not within 1 year. Vice-Chairman would like to talk more about some of the items as we are being stretched thin with manpower and we don't want to over-extend ourselves. Chairman Riel would also like the Strategic Plan updated.

**Adjournment**

There being no other business, Commissioner Ramynke made a motion to adjourn the meeting. Commissioner St. Mary seconded the motion and the meeting adjourned at 11:05 am.



Chairman Les Riel



Vice-Chairman David Ramynke



Commissioner Ben St. Mary

ATTEST:



District Secretary Jenifer Huitt