

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
August 27, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Fire Chief Emery and District Secretary Jenifer Huitt. Others present were BC Woodall and SC Lenseigne. Commissioner Ramynke called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt noted the prior payroll errors were corrected on 8/17/18. One claim expense was added for boots under Fire claims for Firefighter Equipment \$149.95. PFF Hanson was released to full duty on 9/5/2018 and we are waiting on info from L&I regarding time loss and keeping employees on salary. Chairman Riel made a motion to write up an MOU changing the wording in Policy and Collective Bargaining Agreement stating that if an on-the-job injury occurs the district will keep the employee on salary and work towards the state return to work program with light duty. Seconded and carried.

APPROVAL OF PREVIOUS MINUTES

- a. December 10, 2015 Regular Meeting Minutes
- b. December 23, 2015 Regular Meeting Minutes
- c. January 11, 2016 Regular Meeting Minutes
- d. April 11, 2016 Regular Meeting Minutes
- e. July 23, 2018 Regular Meeting Minutes

Chairman Riel stated the minutes from December 10th, 23rd, January 11th, and April 11th were due to minor errors found in the audit. Vice Chairman Ramynke made a motion to approve the minutes as submitted from the special and regular meetings. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$35,749.67 – Approved
- b. Claims Request EMS \$2,130.19 - Approved

Vice Chairman Ramynke made a motion to approve the Claims Request in the amount of \$37,879.86. Seconded and carried.

CORRESPONDENCE

- a. 2019 SunComm Dispatch Fees

Sec Huitt reviewed the math on the increases which is incorrect according to the contract and incorrect according to the 'intent' suggested by SunComm. After discussion the board agreed that we pay the amount according to the contract and draft a letter to be sent regarding the changes.

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- b. Yakima County Treasurer – KeyBank Update Signature Card
Signatures are needed from the new signers for the warrant checking accounts.

UNFINISHED BUSINESS

- a. Policy 3.20 Expense Reimbursement
- b. Resolution 2018-06 Updating Mileage, Meal, & Lodging Rates
Chairman Riel made a motion to adopt Resolution 2018-06 as written. Seconded and carried. Vice Chairman Ramynke made a motion to adopt Policy 3.20 as written. Seconded and carried.
- c. Review Inland Alarm Agreement to Upgrade the Fire Alarm System
Chairman Riel made a motion to approve the Inland Alarm Agreement to upgrade the fire alarm system as presented. Seconded and carried.

NEW BUSINESS

- a. ErgoMetrics Proposal for Lieutenants Testing \$8,335
Chief Emery would like to use Ergo Metrics due to their reputation, location, and a history of not being grieved or challenged. Vice Chairman Ramynke made a motion to approve the proposal for ErgoMetrics Testing. Seconded and carried.
- b. Grant Writing Assistance Proposal \$2000
Chief Emery would like to use Fire Grants Help for the SCBA equipment, up to 75% of the cost can be reimbursed and they have a 60% approval rate. SC Lenseigne said the new engines will have the new equipment on them. Vice Chairman Ramynke made a motion to approve the proposal for \$2000 for Fire Grants Help. Seconded and carried.
- c. POC Wages
Chairman Riel proposes we look at using a scale similar to West Valley Fire's to raise the wages for the paid-on-call staff. Vice Chairman Ramynke asked for a budget impact on the proposed changes at a future meeting. The board is all in agreement that Chief Emery draft policy for the proposed paid-on-call wage change.

COMMISSIONER'S REPORT

Chairman Riel stated the YCFCA dinner meeting at the Nile Fire Department went well and the new station looks great. DNR spoke about the different approach they are using for firefighting.

CHIEF'S BRIEF - Attached

ANNOUNCEMENTS - None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, September 10th, 2018 at 4:00 pm.

NEXT SPECIAL MEETING – Monday September 17th, 2018 at 3:00 pm.

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ADJOURNMENT

Vice Chairman Ramynke made a motion to adjourn the meeting. Seconded and carried. There being no other business Chairman Riel adjourned the meeting at 4:50 pm.


Chairman Les Riel


Vice-Chairman David Ramynke


Commissioner Ben St. Mary

Attest:


District Secretary Jenifer S Huitt

FIRE CHIEF BRIEF

ACTIVITY SNAPSHOT

Mid–August

1. NORTH BEND RECRUITS: Received week-two evaluations, all three EVFD recruits are doing well.
2. EHS Football EVFD EMT Coverage: 07 September first of four home games.
3. COLLECTIVE BARGAINING: Next session 26 September.
4. BLANKETS & STUFFED ANIMALS DONATION: Three blankets and stuffed animals were donated by *Dahlia Fuhlman* (Redmond, WA), *Chyler Fuhlman* (Redmond, WA) and their cousin *Lorna Starkweather* (Hartford, CT); the blankets were crafted by the girls while visiting their Grandmother Donna Fuhlman, a resident of the Villas in Terrace Heights.
5. EXTRICATION TOOL GRANT: C.J. Erickson is working on a *Firehouse Subs* grant for the purchase of a battery powered extrication tool.
6. SCBA AFG GRANT: See action/decision request and proposal/agreement.
7. CAREER FIREFIGHTER SELECTION: Testing completed earlier this month. Two candidates will start on 03 September: Parker Andrileanas (from Arlington, Snohomish County) Lars Enger (from Seattle). They replace FF Eric Love (Kennewick FD) and FF Victor Nelson (leaving soon for Everett FD).