

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
July 9, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were Lt Lenseigne, FF McDonald, PFF Riley, and PFF Rosa.

Commissioner Riel called the meeting to order.

**APPROVAL OF AGENDA**

The agenda was approved as amended and the meeting continued.

**PRESENTATION**

Chief Emery presented American Red Cross Disaster Program Manager Cody Tusler with a document thanking them for their service in providing and installing smoke detectors in our community.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak and the meeting continued.

**SECRETARY'S REPORT**

- a. Registration for the WFCA Fall Conference is not available until August.

**APPROVAL OF PREVIOUS MINUTES**

Vice Chairman Ramynke made a motion to approve the minutes as submitted from the June 25<sup>th</sup> special and regular meetings. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$10,164.10 – Approved
- b. Claims Request EMS \$4,803.34 - Approved

Vice Chairman Ramynke made a motion to approve the Claims Request in the amount of \$14,967.44. Seconded and carried.

**CORRESPONDENCE - None**

**UNFINISHED BUSINESS**

- a. Review agreement for reimbursement of training expenses  
Secretary Huitt provided the revised agreement with the Board's requested changes. After review Vice Chairman Ramynke made a motion to approve the Agreement for Reimbursement of Training Expenses as submitted. Seconded and carried.

- b. Chief Emery's Evaluation & Merit Increase  
The Board requested current CPI be checked and this item be tabled for review at the next meeting.

- c. Secretary Huitt's Merit Increase  
Chairman Riel made a motion to increase Secretary Huitt's pay by 5% effective immediately. Seconded and approved.

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**NEW BUSINESS**

a. Cintas agreement updated and Cost Savings  
PFF Riley worked with Cintas to update our agreement through US Communities which will save the district approximately \$5,800 annually.

**COMMISSIONER'S REPORT**

Chairman Riel noted the following

- Amber Nolan with WFCA will be resigning as of August 15<sup>th</sup> and her replacement will begin on August 1<sup>st</sup>
- BVFF Pensions may increase
- Commissioner Compensation is increasing as of 1/1/2019 - no final amount yet
- The new TPSC Health Care Manager Anne Marvin will speak at YCFCA in November

**CHIEF'S BRIEF**

Chief Emery provided the report to the Commissioners and it is attached to the minutes.

**ANNOUNCEMENTS**

SC Lenseigne introduced our newest firefighter PFF Leo Rosa to the Board. He began June 15, 2018. His last position was in Virginia and we all look forward to making him part of our team.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, July 23<sup>rd</sup>, 2018 at 4:00 pm.**

**ADJOURNMENT**

Vice Chairman Ramynke made a motion to adjourn the meeting. Seconded and carried. There being no other business Chairman Riel adjourned the meeting at 4:42 pm.

*Excused Absence*

Chairman Les Riel



Vice-Chairman David Ramynke

ATTEST:



District Secretary Jenifer S Huitt



Commissioner Ben StMary