

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 25, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were Lt Evers, FF Nelson, FF Love, FF Hanson, and FF Stingley.

Commissioner Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was approved as circulated and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt provided the following to the Board:

- a. Yakima County ILA for Seasonal Hydrant Maintenance

The County will not change the indemnification language so we will not have an ILA for Seasonal Hydrant Maintenance this year.

APPROVAL OF PREVIOUS MINUTES

Commissioner St. Mary made a motion to approve the minutes as submitted from the June 11th regular meeting. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$20,324.16 – Approved
- b. Claims Request EMS \$5,215.97 - Approved

Commissioner Ramynke made a motion to approve the Claims Request in the amount of \$25,540.13. Seconded and carried.

CORRESPONDENCE - None

UNFINISHED BUSINESS - None

NEW BUSINESS

- a. Action Request 2018-08 WSP Weekend Recruit Academy RA 18-05

Chief Emery presented the action request to the Board for 5 of Volunteers to attend the 12-week Recruit Fire Training Academy for \$15,750. After discussion the Board requested this be approved with the stipulation that any volunteers going to the academy must payback the expenses if they terminate their service in less than 2 years. Commissioner Ramynke made a motion to approve Action Request 2018-08 WSP Weekend Recruit Academy with changes for payback as discussed. Seconded and carried.

- b. Policy Revisions 4.1.2 Hiring of New Career Personnel, 4.1.4 Paid-On-Call/Recruit Requirements, 4.1.5 Probation

Chief Emery reviewed the requested changes with the Board. The Board requested additional changes and the item tabled until the next meeting for further review.

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COMMISSIONER'S REPORT

Chairman Riel noted the registration is now open for the WFCFA Fall Conference and the following topics will be discussed

- Employee Compensation and Benefits
- Sharing Resources/Avoiding Mergers
- Safer Grants
- Promoting FF Wellness
- FirstNet coming to Washington State
- December 2017 I-5 Train Derailment
- DRS Compliance Checks

CHIEF'S BRIEF

Chief Emery provided the report to the Commissioners and it is attached to the minutes. Secretary Huitt discussed the results received from the PDC regarding the information reviewed on the Levy Flyers and Postcards. The Board requested the information be reviewed with Snure and ask for his suggestions.

ANNOUNCEMENTS

Chief Emery announced POC Probationary Volunteers Chris Robillard and Jeff Taylor have both been promoted to Firefighter effective June 26, 2018.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, July 9th, 2018 at 4:00 pm.

NEXT SPECIAL MEETING – Monday, July 9th, 2018 at 3:00 pm.

ADJOURNMENT

Commissioner St. Mary made a motion to adjourn the meeting. Seconded and carried. There being no other business Chairman Riel adjourned the meeting at 4:45 pm.



Chairman Les Riel



Vice-Chairman David Ramynke

ATTEST:



Commissioner Ben StMary



District Secretary Jenifer S Huitt

FIRE CHIEF BRIEF

ACTIVITY SNAPSHOT

Mid-June Update

1. FIRE LEVY VOTER EDUCATION PROCESS: Next *Fire Levy Public Forum* Wednesday, 11 July. Will meet with key groups prior to 20 July. Ad and article in the Herald; promised a KIMA announcement.
2. COMMUNITY RISK REDUCTION: Cody Tusler, local American Red Cross Disaster Program Manager, reported that ARC volunteers installed 46 Smoke Detectors in 15 mobile homes at 2802 Beaudry Road. (Note: this is a perfect example of pro-active/no-risk activities that community risk reduction volunteers could provide.) Cody and Kriss Salgado will be asked to attend a BOFC meeting to receive a nice thank you certificate. The installations occurred 21 and 22 June.
3. COLLECTIVE BARGAINING: Second meeting cancelled due to illness; next session , 29 June, at 0900. Continue to establish bargaining rules-of-engagement and begin to address updating current language. It will likely be August before salaries are discussed.
4. ITAC STRATEGY & TACTICS CLINIC: this coming weekend (Saturday, 30 June, and Sunday, 01 July), at Station 40 (lead instructor is Stewart Rose, retired Seattle Fire Department Deputy Chief. As of Friday, 24 registered (17 from outside agencies).
5. DISPATCH OPTION EXPLORATION: Upper valley Fire Chiefs will begin exploring future dispatch opportunities and options. The goal is to improve service and ensure consistent best practices. Options include contracting with lower valley, combining lower valley and SunComm, improving SunComm service, establish a SunComm ownership consortium (perhaps dovetail with tower ownership by Fire Commissioners?), and perhaps partner with Yakima Sheriff dispatch. The goal is to ensure that a dispatcher is assigned to multi-company operations and that tactical channels are recorded. Also explore technology solutions such as *Locution Systems*.
6. FFS ROBILLARD & TAYOR: FF Chris Robillard has completed his probation requirement with B-Shift; FF Jeff Taylor will complete his probation requirements this week with C-Shift. The assignment of recruit/probationary members to career shifts has exceeded process acceleration expectations.
7. CAREER FIREFIGHTER TESTING: Will be performing in-house testing of 20 individuals from National Testing list. Will need to replace two members, possibly replace two more. When EVFD hires new career Firefighters we are hiring our future Fire Officers. The career revolving-door has created a dilemma: When career Firefighters leave EVFD to continue their career elsewhere, we are not just losing Firefighters *we are losing future Fire Officers*. It is important for District to understand the collateral damage done by career members moving on early in their career, EVFD is not just re-filling Firefighter positions, we are also hiring our future career Company Officers.