

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
May 29, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner Ben St. Mary, Chief Mark Emery, and District Secretary Jenifer Huitt. Commissioner David Ramynke had an excused absence. Others present were BC Woodall, Lt Schrank, FF McDonald, FF Erickson, FF Stingley, and Mark Merritt.

Commissioner Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as circulated and the meeting continued.

**NEW BUSINESS**

- a. Action Decision Request 2018-07 Engine Purchase and Purchase Agreement

Chairman Riel reviewed Action Decision Request 2018-07 and made a motion to approve the purchase of a second KME Engine from Cascade Fire \$583,719.58. The Board requested the full amount be paid to receive the maximum discount. Seconded and carried. The action request and agreement were presented to the Board and Mark Merritt for their signatures. Mark Merritt stated both engines will be built, inspected, and delivered at the same time and delivered in early March of 2019.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak and the meeting continued.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner St. Mary made a motion to approve the minutes as submitted from the May 14<sup>th</sup> regular meeting. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$15,558.65 – Approved  
b. Claims Request EMS \$997.23 - Approved

Commissioner St. Mary made a motion to approve the Claims Request in the amount of \$16,555.88. Seconded and carried.

**CORRESPONDENCE**

- a. Received WSRB Final Ratings for Moxee and District 4

Chairman Riel read the rating class is a 5 for District 4 and the City of Moxee.

**SECRETARY'S REPORT**

Secretary Huitt had nothing to report.

**UNFINISHED BUSINESS**

- a. Revised District Policy 5.16 Chaplain

Secretary Huitt read Snure's suggested changes and VFIS had no further recommendations. Chairman Riel made motion to approve Policy 5.16 as submitted with the corrections. Seconded and carried.

**NEW BUSINESS**

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a. Review Yakima County ILA for Seasonal Hydrant Maintenance  
Secretary Huitt stated we are awaiting Snure's review since the County's attorney revised the agreement. Chairman Riel tabled this item until the next meeting.

b. Review updated BLM Agreement and Operating Plan  
BC Woodall stated this is a renewal of the previous agreement and is essentially the same. All staff remain employees of our District when responding to assist BLM. Names were corrected on the signature page. Chairman Riel made a motion to approve the BLM DOI Agreement HWA18-0010. Seconded and carried.

**COMMISSIONER'S REPORT**

Chairman Riel noted the WPCA Chelan conference is this weekend.

**CHIEF'S BRIEF**

Chief Emery provided the report to the Commissioners and it is attached to the minutes.

**ANNOUNCEMENTS - None**

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, June 11<sup>th</sup>, 2018 at 4:00 pm.**

**ADJOURNMENT**

There being no other business Chairman Riel adjourned the meeting at 4:28 pm.



Chairman Les Riel

*Excused Absence*

Vice-Chairman David Ramynke

ATTEST:



Commissioner Ben StMary



District Secretary Jenifer S Huitt

# FIRE CHIEF BRIEF

Mid-May Update

## ACTIVITY SNAPSHOT

1. AMR/EVFD Public-Private Partnership Trial: Press release will be distributed tomorrow morning. Informal 'ribbon' cutting and push-back ceremony at 10:30, Friday. Program will be showcased during Pancake Breakfast.
2. Levy Preparation: Voter information project kicks-off during the Pancake Breakfast on Sunday, 03 June. An information flyer and *Levy Information Forum* invitation cards will be distributed; two Information Forums are scheduled: Wednesday, 20 June and Wednesday, 11 July. Both forums from 1900 to 2000 at Station 40.
3. Collective Bargaining: Preliminary meeting tomorrow, 30 June, at 0900. Purpose will be to establish collective bargaining 'rules-of-engagement' and exchange initial comparable information.
4. Lieutenant Assessment Center: Invitations distributed for the November 7 and 8 Written Exam and Assessment Center. There is concern about the number of available candidates.
5. ITAC Strategy and Tactics Clinic: Saturday, 30 June, and Sunday, 01 July, at Station 40 (co-Instructing with retired Seattle Fire Department Deputy Chief of Training and Safety Stewart Rose. (See attached flyer.) We are selling seats to offset EVFD cost; event posted in Daily Dispatch and flyers distributed to Yakima County Fire Chiefs and Yakima County Training Officers.
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