

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 8, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben StMary, Chief Mark Emery, and District Secretary Jenifer Huitt.

Commissioner Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was approved and the meeting continued.

ELECTION OF OFFICERS OF THE BOARD

Commissioner Riel explained the Officers are for 2-year terms and then made a motion to elect Commissioner Ramynke as Vice Chairman. Seconded and carried. Vice Chairman Ramynke made a motion to elect Commissioner Riel as Chairman. Seconded and carried.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

APPROVAL OF PREVIOUS MINUTES

Vice Chairman Ramynke made a motion to approve the minutes as submitted from the December 26th and January 3rd regular and special meetings. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$45,767.93 – Approved
- b. Claims Request EMS \$ 1,267.69 - Approved

Commissioner StMary made a motion to approve the Claims Request in the amount of \$47,035.62. Seconded and carried.

SECRETARY'S REPORT

Secretary Huitt reported the county treasurer sent a notice that \$131.33 fire tax funds would be disbursed from our account for the Moxee/Dorais Annexation. Chairman Riel requested more information from county as the land is in our fire district regardless of the annexation. All commissioners, chief, and secretary have been registered for the WFCAseminars for the year.

CORRESPONDENCE - None

UNFINISHED BUSINESS

a. Review Contract for Diversified Builders for Kitchen & Office/Bedroom Remodels. After review the Board asked the following be included in the contract and that it be sent to the district's attorney for review:

- Prevailing wage rates required
- Public Works requirements followed
- 1/3 down changed to 1/3 after starting
- Contractor understands 2-3 week payment process for each statement
- Materials used will match the existing quality/design

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NEW BUSINESS - None

COMMISSIONER'S REPORT

Chairman Riel reported the YC Quarterly Commissioners Meeting is coming up and the EMS Levy will be discussed again.

CHIEF'S REPORT

Chief Emery requested training be approved for March 4-8, 2018. Lodging and meals would be the only cost. Chairman Riel made a motion to approve the training after discussion. Seconded and carried. Chief Emery reported that the Engine specs are almost ready to go out to bid. The Board requested that Lt. Lenseigne also look at pricing on a Quint to lower our WSRB rating.

ANNOUNCEMENTS - None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Chairman Riel continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, January 22nd, 201 at 4:00 pm.

ADJOURNMENT

Vice-Chairman Ramynke made a motion to adjourn. Commissioner StMary seconded the motion. There being no other business the meeting was adjourned at 4:59 pm.



Chairman Les Riel



Vice-Chairman David Ramynke

ATTEST:



Commissioner Ben StMary



District Secretary Jenifer S Huitt