

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
September 28th, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner David Ramynke, Commissioner Les Riel and Commissioner Ben St. Mary. Those present at Station 40 were Fire Chief Dale Hille, Captain Andy Babcock, Lieutenant CJ Erickson, Lieutenant Sean McDonald, Firefighter Lars Enger, Firefighter Garrett Riley and Admin Director Jenifer Huitt.

Chairman Ramynke called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

CONSENT AGENDA

a. Secretary's Report: Fund Balances as of 9/23/2020

| Fund | Cash | Investment | Total |
|------------------|----------|----------------|----------------|
| FIRE | \$100.86 | \$1,111,032.00 | \$1,111,132.86 |
| EMS | \$100.32 | \$360,306.00 | \$360,406.32 |
| Apparatus | \$100.19 | \$945,816.00 | \$945,916.19 |
| Capital Projects | \$100.64 | \$1,811.00 | \$1,911.64 |
| Totals | \$402.01 | \$2,418,965.00 | \$2,419,637.01 |

- The 2020 expenses are currently 7% under budget

b. Approval of Previous Minutes

- November 18th, 2019 Special Meeting / Public Hearing Minutes
- December 9th, 2019 Regular Meeting Minutes
- December 23rd, 2019 Regular Meeting Minutes
- December 30th, 2019 Special Meeting Minutes
- April 13th, 2020 Regular Meeting Minutes

c. Claims Requests

| | |
|--------------|---------------------|
| FIRE | \$ 24,671.47 |
| EMS | <u>\$ 1502.20</u> |
| TOTAL | \$ 26,173.67 |

d. Correspondence

- Board of Yakima County Commissioners setting November 30, 2020 deadline for 2021 Property Tax Certification
- Snure Memo – Implicit Price Deflator for 2020 is 0.60152%
- Yakima County Assessor's Office 2021 Estimate for FIRE revenue \$2,769,133.74
- Yakima County Treasurer – Annual Key Bank Signature Card Update
- WFOA Fall Conference October – Webinar Registrations now open \$35/class
 - October 19th 9:00 am - 10:30 am: How to Implement a Peer Support Program
 - October 23rd 9:00 am – 12:00 pm: Legal Issues: EMS Councils, Impacts of Covid19, Doing Business During a Pandemic, Managing & Minimizing 1st Amendment Issues, Labor Negotiations 101, Managing Disclosures of Medical Records
 - October 26th 9:00 am – 12:00 pm: PTSD - It's Impact on Firefighters & Resilient Ways of Coping

Commissioner Riel made a motion to approve the consent agenda items a–d as submitted. Seconded and carried.

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UNFINISHED BUSINESS

- a. MOU regarding Vacation Carryover

Chairman Ramynke requested the MOU be read aloud. The MOU temporarily allows employees a larger vacation rollover due to the pandemic causing difficulties with employee utilization of vacation leave. 2021 and beyond the cap will revert to the formula specified in CBA Article 15.6. Commissioner Riel made a motion to approve the MOU as presented. Seconded and carried.

- b. SCBA Grant Extended through December 31, 2021 for \$91,968.18. District's portion is \$9,196.82

Chief Hille informed the board that the April 2019 purchase of SCBA's cannot be reimbursed with the grant since it was not accepted until September of 2019. An extension was granted until September 2021 to use the grant and Chief Hille recommended the district purchase up to 15 more SCBA's, masks and rechargeable batteries to put on multiple apparatus and use the rest for training and decon/switch-out then use any remaining funds for RIT packs so we don't lose the grant money. All the commissioners were in agreement.

NEW BUSINESS

- a. Consider Dedication Plaques for Station 42, First Line Drafting, SLC, Dan McNulty
- b. Action Request 2020-03 Surplus CM-240 2009 Ford Expedition
- c. Action Request 2020-05 Surplus B-242 1997 Ford Brush Truck
- d. Action Request 2020-04 Firefighter Day Shift Hire
- e. ILA between City of Yakima and YCFD4 Automatic Aid ladder truck response to commercial fires for per incident fee as outlined in cost schedule thru December 31, 2022
- f. Advertisement for the Admin Assistant Position and distribution area

Chairman Ramynke asked if we had policy on dedication. Commissioner Riel expressed we missed a dedication plaque for Station 40. Chief Hille will get an example of a dedication plaque to present at the next meeting. Several wording changes were requested. No paperwork was sent out on items c, so both items a and c were tabled for further discussion. Commissioner Riel made a motion to approve Action Request 2020-03 to Surplus CM-240 2009 Ford Expedition. Chairman Ramynke requested the Apparatus Schedule be presented at the Budget Meeting. Chief Hille presented Action Request 2020-04 to Hire a Day Shift Firefighter and recommended we bring on the firefighter and the cost was already in the budget for 2020. It is likely the start date will be 1/1/2021. Commissioner Riel made a motion to approve Action Request 2020-04 Firefighter Day Shift Hire. Seconded and carried. Chief Hille informed the board of the meeting with Chief Markham and explained the ILA for the Automatic Aid with the ladder truck still needs to be run through both parties legal and believes the costs are reasonable with a 2% annual increase built in. Chief Markham expressed the need for a place to do live fire training, which may be a possibility if we put in a training center in the future. This agreement will also bring the need for inter-agency training and partnership with Yakima City Fire Department. The board was in agreement and Chief Hille will pursue the completion of the agreement. AD Huitt would like to advertise to all the local fire districts, word of mouth and Commissioner Riel suggested putting it on our reader board and the board agreed.

COMMISSIONER'S REPORT - None

GENERAL DISCUSSION – Limited between the Board and Staff only – NO PUBLIC INPUT

Chief Hille has had a lot of discussions on filling and paying overtime for required and non-required training. Chief is asking the board to give him the authority to review these requests on a case-by-case basis and determine if that training beneficial for the individual and the district. The board agrees that if the money is in the budget it is acceptable. Chief would also like to ask some members to attend the Peer Support and PTSD webinars available through the WFCFA conference and the board was in agreement.

Chief attended a meet and greet with the union representatives and they brought up several issues. Chief let them know he is not interested in re-bargaining the CBA for 3 years. The Chief requested we reimburse one employee \$28.00 for 1 NSF fee due to a late payroll deposit on February 11th, 2020; the union stated there were no other employees that were affected; since then the payroll date has been changed to the 7th; and the bank forms have been received for proof. The Chief will make it clear to the union that this is a one-time event based on unique circumstances and does not establish a past practice.

AD Huitt announced PTP/Volunteer Firefighter Holmes resigned effective today. Chief Hille will have the revision for Policy 1645 to hopefully have a beneficial impact on the PTP/Volunteers.

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SIGNING OF DISTRICT DOCUMENTS

The documents were held for the Board to be signed at a later date due to COVID19 and the remote meeting format.

NEXT REGULAR MEETING – Monday, October 12th, 2020 at 4:00 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn. The meeting was adjourned at 4:57 pm.



Chairman David Ramynke



Vice-Chairman Ben St. Mary

ATTEST:



Commissioner Les Riel



District Secretary Jenifer S Huitt

Approved unanimously on 10/12/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted.