

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 22nd, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Cpt Andy Babcock, Cpt Keith Schrank, Admin Director Jenifer Huitt, Lt Sean McDonald, PFF Blake Reeves, Volunteer Scott Eier, and Admin Assistant Christy Olson. Others present via Zoom were Commissioner David Ramynke and Commissioner Ben St. Mary. Chief Emery had an excused absence.

Chairman Ramynke called the meeting to order and Commissioner Riel conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as circulated and the meeting continued.

CONSENT AGENDA

- a. **SECRETARY'S REPORT** – June 10th Payroll reports
- b. **APPROVAL OF PREVIOUS MINUTES** – None
- c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$72,417.91
Claims Requests EMS	\$ 71.01
Total Claims	\$72,488.92
- d. **CORRESPONDENCE**
 - Snure: OPMA restrictions extended through July 1, 2020
 - TPSC Healthcare Extension of Certain Timeframes due to Covid19 for Employee Benefit Plans
- e. **CHIEF'S BRIEF** – None

Commissioner Riel made a motion to approve the consent agenda items a-e as submitted. Seconded and carried.

UNFINISHED BUSINESS

- a. **Review Policy 1645 Work Hours & Compensation**

Commissioner Riel made a motion to adopt Policy 1645 as submitted. Seconded and carried.
- b. **Shaker Craftsman Kitchen Table quote \$324 for routing and \$1080 for resin by Daniel's Cabinets in Selah and the pricing includes tax. The table & benches were \$3987.17**

Commissioner Riel made a motion to approve the costs for routing and resin, and to get a quote for a similar table and chairs from Daniel's Cabinets for Station 42. Seconded and carried.

NEW BUSINESS

- a. **Review request to consider temporarily suspending the vacation cap restriction due to Covid19**

After discussion the Board requested a temporary/reasonable bump on the cap be submitted by the employees instead of a blanket suspension. Their reasoning is that using 2 full years of vacation in 1 year could create operational issues. And of course, when we come to a consensus, an MOU will need to be signed before it is implemented. AD Huitt will send the Board's request to the employees.

- b. **Discuss pushing the SAO Audit to next year**

AD Huitt stated in 2019 a 2-year audit was requested and due to unforeseen circumstances (Covid19, Chief retiring, Hiring Process for new chief, training a new Admin Assistant, Station 42 remodel, and increased workload), asks now that it be moved to a 3-year audit. The board concurred and asked AD Huitt to write a letter to SAO from the board requesting the change.

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 22nd, 2020**

COMMISSIONER'S REPORT

Commissioner Riel and Cpt Schrank reported that Station 42 construction is progressing and should be finished July 11th – 17th. Beds and appliances have been ordered, 3 can lights and the EVFD logo will be added to the front of the building by Brenner Sign.

GENERAL DISCUSSION – Limited between the Board and Staff only – NO PUBLIC INPUT

Commissioner Ramynke and AD Huitt did an overview of the Fire Chief Interview Process scheduled for Thursday June 25th. Cpt Babcock reminded everyone we are holding off on the Recruit Academy until fall.

ANNOUNCEMENTS – None

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, July 13th, 2020 at 4:00 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn. Chairman Ramynke adjourned the meeting at 4:36 pm.


Chairman David Ramynke


Commissioner Les Riel

Attest:


Vice-Chairman Ben St. Mary


District Secretary Jenifer S Huitt

Approved unanimously on 6/13/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted.