

YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
May 28th, 2020

The meeting convened at 3:00 pm at East Valley Fire Station 40. Those present were Commissioner David Ramynke, Commissioner Les Riel, Commissioner Ben St. Mary, Captain Ryan Evers, Mark Risen of Prothman, Admin Director Jenifer Huitt, and Admin Assistant Christy Olson. Those present via Zoom were Fire Chief Mark Emery. No public attended via Zoom.

Commissioner Ramynke called the meeting to order and conducted the pledge of allegiance.

EXECUTIVE SESSION – RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Ramynke announced at 3:00 pm that the board will go into Executive Session at 3:00 pm until 4:00 pm. AD Huitt announced at 4:00 pm that Executive Session would be extended to 4:30 pm. The meeting reconvened at 4:30 pm. No action was taken.

DISCUSS AND/OR TAKE FINAL ACTION ON THE FOLLOWING ITEMS FOR THE NEW FIRE CHIEF'S POSITION

- A. Semifinalist List
- B. Interview groups and platform
- C. Salary
- D. Job Description and Certifications
- E. Start Date
- F. Letter of offer
- G. Contract
- H. Performance Evaluations: at 6 months then yearly
- I. Contingencies: WSP Background, WA ST Drivers Abstract, Pre-Employment drug screen, and Firefighter Medical Exam

All items were tabled. Item A will be reviewed by Prothman and they will follow up with Chairman Ramynke as he is the lead on the hiring process. Items B-I will be discussed again at a later date.

DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS FOR THE RETIRING FIRE CHIEF'S POSITION

- A. Accrued Time Off: Sick Time, Vacation Time
- B. Updated Strategic Plan
- C. Response Standards

The board proposed all loose ends be wrapped up and have a meeting with Chief Emery to finalize formatting/binder of Response Standards, Strategic Planning, Apparatus Replacement Plan, and Chief's Goals and Objectives. The board also requested Chief Emery immediately end all ITAC training.

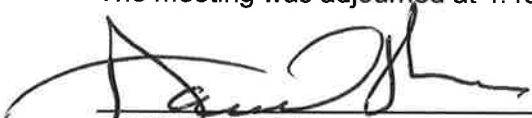
SIGNING OF DISTRICT DOCUMENTS

- Policy 1645 Work Hours & Compensation


This item was tabled by the board for further discussion.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn. Seconded and carried. The meeting was adjourned at 4:46 pm.



Chairman David Ramynke



Vice-Chairman Ben St. Mary



Commissioner Les Riel

ATTEST:


District Secretary Jenifer S Huitt

Approved unanimously on 7/13/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted.