

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 27, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner David Ramynke, Commissioner Ben St. Mary, Commissioner Les Riel, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were Captain Keith Schrank and Captain Andy Babcock.

Chairman Ramynke called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued. Item 3 was removed.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Ramynke noted no public was present and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt advised the surplus engine that was sold to Yakima County Fire District 14, is being paid in full, and will transfer on January 30th. On January 28th we will conduct interviews for the Administrative Assistant position, and Prothman will be here for the February 10th meeting to do a presentation and answer any questions the board may have.

PREVIOUS MINUTES – None

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$26,208.30 – Approved
- b. Claims Request EMS \$20,251.64 – Approved

Commissioner Riel made a motion to approve the Claims Request in the total amount of \$46,459.94. Seconded and carried.

CORRESPONDENCE

- Yakima County Treasurer's Office is changing their accounting system

Secretary Huitt stated our system has already been adjusted to accommodate their new requirements. Implementation is scheduled for rollout in July of 2020.

UNFINISHED BUSINESS

- a. 2019 Winter Newsletter Draft review

Commissioner Riel made a motion to approve the 2019 Winter Newsletter with the requested changes. Seconded and carried.

- b. Discuss Questionmark 3-year agreement for 5 test banks.
 - Year 1 cost \$4618.12
 - Year 2 cost \$4823.13
 - Year 3 cost \$4823.13

Commissioner Riel made a motion to approve the agreement. Seconded and approved.

NEW BUSINESS

- a. Training Requests from Captain Babcock:

- National Fire Academy in Emmitsburg MD, from Feb 16-21, \$753.12 estimate

After discussion Commissioner Riel made a motion to approve the training request. Seconded and carried.

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- WA Fire Symposium Annual Conf. in Wenatchee, Mar 28-Apr 1, \$1150 estimate
Commissioner Riel made a motion to approve the training request. Seconded and carried.

b. Presentation by HR Committee of DRAFTED Lexipol/District Policy 1645 Work Hours & Compensation for Part Time Paid Members, Stipends for the Annual Recruit Fire Fighter Academy, Adjusted Compensation Rates, Rank Definitions
This item was tabled for discussion at a later date.

c. Discuss DRAFTED Lexipol / District Policy 1208 Respiratory Protection Program
Commissioner Riel made a motion to approve the policy with the recommended change that the term "Administrator" be defined more clearly. Seconded and carried.

COMMISSIONER'S REPORT

Commissioner Riel reported that, at the last WFCOA Board Meeting, the FF Technical Review Committee discussed a situation where a paramedic crew experienced CO2 poisoning after responding to an emergency call. That crew now has disposable, single-use CO detectors attached to their medic bags that our district might look into as well. The Health Care Committee finished the year 8% under-budget. Wendi Hill was hired as Finance Officer, to start in February. The NB Training Center water treatment plant is operational but they're 18 months out on a new burn tower with replaceable panels. Larry Bartel of Region 8 was named the new Director. Education Committee meetings will be in Spokane February 22nd and in Suquamish April 4th.

CHIEF'S BRIEF – None

ANNOUNCEMENTS – The Annual Awards Banquet is on Saturday, February 1st

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Cpt Schrank provided an update on the Station 42 construction project. The site is fully fenced and most everything has been moved out so they're ready to move ahead. Commissioner Riel also spoke with Jude at Titan Electric about saving money by getting a smaller generator.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board members for their signatures.

NEXT REGULAR MEETING – Monday, February 10th, 2020 at 4:00 pm

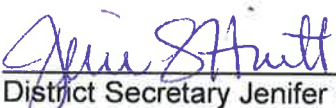
ADJOURNMENT

There being no other business Chairman Ramynke adjourned the meeting at 4:57 pm.


Chair David Ramynke


Vice Chair Benjamin St. Mary

Attest:


District Secretary Jenifer S Huitt

Approved unanimously on 04/27/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted. *js*


Comm Les Riel