

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
EAST VALLEY FIRE DEPARTMENT  
BOARD OF COMMISSIONERS  
REGULAR MEETING/PUBLIC HEARING  
October 24, 2016**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt. Others present were BC Rick Woodall, Lt Trevor Lenseigne, FF Tyler Abhold, FF Sean McDonald, FF Steven Feeney, and FF Monty Stingley.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

BC Rick Woodall thanked Lt Lenseigne & Secretary Huitt for their help during the preparation for the budget and then presented a commendation letter to C Shift regarding their professionalism and technical proficiency noted by an ambulance crew on October 22, 2016. It creates pride when we receive this type of feedback from outside our department. Chairman Riel continued the meeting.

**APPROVAL OF PREVIOUS MINUTES**

**a. October 10, 2016 Regular Meeting – Approve or Deny**

**b. October 21, 2016 Special Meeting/Budget Retreat – Approve or Deny**

Vice-Chairman McNulty made a motion to approve the minutes from the October 10 and October 21 meetings. Commissioner Ramynke seconded the motion. The Board was in favor of the motion and the minutes were approved.

**CLAIMS REQUEST**

|       |                                      |
|-------|--------------------------------------|
| FIRE  | \$31,165.21 – Approve or Deny        |
| EMS   | <u>\$13,357.20</u> – Approve or Deny |
| TOTAL | <b>\$44,522.41</b>                   |

Vice-Chairman McNulty made a motion to approve claims request in the amount of \$44,522.41. Commissioner Ramynke seconded the motion. The Board was all in favor, thus approving the aforementioned claims request.

**SECRETARY'S REPORT**

Secretary Huitt reported that an update regarding our BIAS Account System build should be received tomorrow.

**REVIEW & FINALIZE 2017 PRELIMINARY BUDGET**

Chairman Riel made a motion to adopt and present the 2017 preliminary budget as submitted. Commissioner Ramynke seconded the motion. The Board was all in favor of the motion, and adopted the 2017 preliminary budget as presented.

At 4:04 pm Chairman Riel recessed the regular meeting.

At 4:04 pm Chairman Riel opened the public hearing regarding the 2017 Fire Budget.

**Limited Open Public Input to Commissioners (Fire Budget) 5 Minutes**

There was no public comment regarding the Fire Budget.

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At 4:09 pm Chairman Riel closed the public hearing on the Fire budget.

At 4:10 pm Chairman Riel opened the public hearing regarding the EMS Budget.

**Limited Open Public Input to Commissioners (EMS Budget) 5 Minutes**

There was no public comment regarding the EMS Budget.

At 4:15 pm Chairman Riel closed the public hearing on the EMS budget.

At 4:15 pm Chairman Riel reconvened the regular meeting.

**UNFINISHED BUSINESS**

**a. Review Action Request 2016-04 Website Upgrade**

Chairman Riel made a motion to accept Action Request 2016-04 Website Upgrade as submitted. Commissioner Ramynke seconded the motion. The Board was all in favor and the 2016-04 Action Request was approved.

**NEW BUSINESS**

**a. Resolution 2016-13 A resolution to increase the 2017 Ad Valorem Property Taxes and Levy Taxes up to 101 Percent**

Vice-Chairman McNulty made a motion to approve Resolution 2016-13 levying the 2017 Ad Valorem as submitted. Commissioner Riel seconded the motion. The Board was all in favor of the motion and Resolution 2016-13 was approved.

**b. Resolution 2016-14 A resolution authorizing an annual refund levy**

Commissioner Ramynke made a motion to approve Resolution 2016-14 authorizing an annual refund levy. Vice-Chairman McNulty seconded the motion. The board was all in favor of the motion and Resolution 2016-14 was approved.

**c. Resolution 2016-15 In the matter of transferring \$100,000 from General Fund 602041 to Reserve Fund 602042**

Chairman Riel made a motion to approve Resolution 2016-15 transferring \$100,000.00 from General Fund 602041 to Reserve Fund 602042. Commissioner Ramynke seconded the motion. The Board was all in favor of the motion and Resolution 2016-15 was approved.

**d. Resolution 2016-16 In the matter of transferring \$12,780 from General Fund 602041 to Capital Projects 602046**

Vice-Chairman Commissioner McNulty made a motion to approve Resolution 2016-16 transferring \$12,780 from General Fund 602041 to Capital Projects 602046. Commissioner Riel seconded the motion. The Board was all in favor of the motion and Resolution 2016-16 was approved.

**e. Adopt 2017 FIRE Budget**

Chairman Riel made a motion to adopt the 2017 Fire Budget. Vice-Chairman McNulty seconded the motion. The Board was all in favor of the motion, and the 2017 Fire Budget was approved.

**f. Adopt 2017 EMS Budget**

Commissioner Ramynke made a motion to adopt the 2017 EMS budget. Vice-Chairman McNulty seconded the motion. The Board was all in favor of the motion and the 2017 EMS budget was approved.

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**g. Review Fall Newsletter – Approve or Deny**

Chairman Riel made a motion to approve the Newsletter and have it sent out. Vice-Chairman McNulty seconded the motion. The Board was all in favor of the motion and the Fall Newsletter was approved.

**COMMISSIONER’S REPORT**

Commissioner Riel requested that anyone who was interested in attending the grant writing class at the WFCFA Fall Conference please fill out a request.

**DEPARTMENT ACTIVITY REPORT**

The C shift Lieutenant submitted Septembers report. Vice-Chairman McNulty made a motion to approve the report as submitted. Commissioner Ramynke seconded the motion. The motion carried, thus approving the aforementioned activity report and Chairman Riel continued the meeting.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

No one made any comments and Chairman Riel continued the meeting.

**SIGNING OF DISTRICT DOCUMENTS**

Secretary Huitt presented the documents to the Board for their signature.

**NEXT REGULAR MEETING – November 14, 2016, 4:00pm**

**ADJOURNMENT**

There being no other business, Commissioner McNulty made a motion to adjourn the meeting. Commissioner Riel seconded the motion and the meeting adjourned at 4:28 pm.



Chairman Les F Riel



Vice-Chairman Daniel W McNulty



Commissioner David G Ramynke

ATTEST:



District Secretary Jenifer S Huitt