

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
September 26, 2016**

The meeting convened at 3:10 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt. Others present were YCFD12 Chief Dave Leitch and Lt Keith Schrank.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was approved and the meeting continued.

BRIEFING FROM CHIEF LEITCH REFERENCING HIS ACTIVITIES WITH THE DISTRICT.

Chief Leitch discussed the following with the Board:

- Waiting on a response from Woody at ALS and POC FF Brian Ireton on an incident. He has already received Lt Schrank's information on the incident so it is still in progress.
- Congratulated FF Steven Lewis on his recent promotion and would like to interview him on how the promotion process worked.
- POC FF Joseph Schwartz has been spoken with on getting motivated to meet the minimum requirements or turn in his resignation and was given 2 months to conform to standards.
- Checked in with Sec Huitt on budget and insurance and all is on schedule.
- Lieutenants have been checking in and are feeling comfortable with the way things are going.
- Met with BC Woodall on getting him involved with managing the volunteers outside of daily operations recruiting, and retention. He has requested pay via stipend or hourly, drills and response calls would stay at his current rate of pay. They will meet again to renegotiate the specific rates. Requested a time sheet be made for tracking hours. BC Woodall gets along with POC and Career personnel which is greatly beneficial.
- POC officers need to take more ownership for their stations and may need additional training.
- Station visits, meeting up with Lt Riel, and more meetings with all Lieutenants are in the works.
- YCFD4 will have a booth at the Fair tomorrow manned by employees, Life Fire Training is on October 4th, A free Pipeline Training is on October 12th 9a-1p at Cascade Natural Gas. Lt Schrank stated Williams Pipeline puts on training for YCFD4 each year.
- Packet for hiring a new chief and reference paperwork will be given to Sec Huitt that can be modified with YCFD4 information. Looking for a person that brings out the best in others.

Chairman Riel continued the meeting.

GENERAL DISCUSSION

Commissioner Ramynke will turn in his list for the GO USA order, Chairman Riel needs a few T-Shirts, and the Board requests that a few shirts be ordered for Chief Leitch. Chairman Riel continued the meeting.

ADJOURNMENT

There being no other business, Vice-Chair McNulty made a motion to adjourn the meeting. Commissioner Ramynke seconded the motion and the meeting adjourned at 3:57 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty

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ATTEST:



Commissioner David Ramynke



District Secretary Jenifer Huitt