

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
July 11, 2016**

The meeting convened at 2:01 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and Temp District Secretary Jenifer Huitt. Others present were Bob Merritt with mHc Associates, Volunteer Mark Rogstad, Lt Trevor Lenseigne, Lt Keith Schrank, Lt Ryan Evers, FF Victor Nelson, FF Eric Love, and Volunteer Steven Feeney.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved and the meeting continued.

**DISTRICT SECRETARY POSITION: JOB DESCRIPTION, ADVERTISEMENT, AND COMMITTEE MEMBERS FOR THE HIRING PROCESS**

The Board, Bob Merritt and Mark Rogstad all discussed these details at length. Bob Merritt will update the Announcement and Job Description as requested by the Board. Mark Rogstad will look into setting up OPAC Testing. Chairman Riel Continued the meeting.

**DISTRICT NEEDS ASSESSMENT AND POSSIBLE OPTIONS**

The Board and Leadership discussed in depth involving the community with the needs assessment to help provide direction for updating the Strategic Plan. The Board was all in favor of moving forward with the Community Level of Service Task Force Project. Bob Merritt will provide examples of past work and a draft of the project scope.

**GENERAL DISCUSSION**

**ADJOURNMENT**

There being no other business, Vice-Chair McNulty made a motion to adjourn the meeting. Commissioner Ramynke seconded the motion and the meeting adjourned at 3:59 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty



Commissioner David Ramynke

ATTEST:



Temp District Secretary Jenifer Huitt