

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
July 11, 2016**

The meeting convened at 4:02 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and Temp District Secretary Jenifer Huitt. Others present were Lt Trevor Lenseigne, Lt Ryan Evers, FF Victor Nelson, FF Eric Love, and Volunteer Steven Feeney.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Temp District Secretary Jenifer Huitt requested the July 5, 2016 Special Meeting Minutes be removed. The agenda was approved and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one had signed up to speak and continued the meeting.

**APPROVAL OF PREVIOUS MINUTES**

- a. June 27<sup>th</sup>, 2016 Regular Meeting – Approve or Deny
- b. June 27<sup>th</sup>, 2016 Special Meeting – Approve or Deny

Commissioner Ramynke made a motion to approve the minutes as submitted from the June 27<sup>th</sup> meetings. Vice-Chairman McNulty seconded the motion. The motion carried and the minutes of the aforementioned meetings were approved.

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$16,306.20 – Approve or Deny
- b. Claims Request EMS \$15,911.97 – Approve or Deny

Commissioner McNulty made a motion to approve the Claims Request in the amount of \$32,218.17. Commissioner Ramynke seconded the motion. The motion carried, thus approving the aforementioned claims request.

**SECRETARY'S REPORT**

The Secretary had nothing to report and Chairman Riel continued the meeting.

**CORRESPONDENCE**

There being no correspondence, Chairman Riel continued the meeting.

**UNFINISHED BUSINESS**

- a. Updating YCFD4 Policies

Temp District Secretary Huitt presented the Board with the 2 different formatting versions of the current Policy Manual and the Board was all in agreement that the old version should be the standard and all policies in the newer version be rewritten and presented to the Board for approval as time allows. Chairman Riel continued the meeting.

**NEW BUSINESS**

- a. Interim Chief Position

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The Board has directed the Lieutenants to meet with Chief Leitch and report back. The 2017 Budget will need to be updated in October and we should be able to cover it. We are looking at a possible January timeline for hiring a new chief. The Board is comfortable with the way things are going. Chairman Riel continued the meeting.

**COMMISSIONER'S REPORT**

Chairman Riel went to the WFCB Board Meeting in Olympia on Saturday. For 2017 some of the issues they are looking at changing are:

- Annual budget increase from 101% to CPI
- Wording on the Public Records Request because it is taxing on the smaller entities
- BVFF possible funding increase for death benefits
- Funding for the training center
- Funding for Wildland firefighting
- Increasing EMS from 50 to 75 cents

The agenda is set for the training at the fall conference to include:

- Social media update
- Grant writing class
- Oso Landslide presentation
- Creative fundraising

The Board was in agreement that all department personnel request to go to as many of the presentations as possible and fill out training requests. Chairman Riel continued the meeting.

**ANNOUNCEMENTS**

There being no announcements, Chairman Riel continued the meeting.

**DEPARTMENT ACTIVITY REPORTS**

Commissioner Ramynke made a motion to approve the department activity reports for June as submitted. Vice-Chairman McNulty seconded the motion. The motion carried approving the aforementioned reports. Chairman Riel continued the meeting.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

There being no comments Chairman Riel continued the meeting.

**SIGNING OF DISTRICT DOCUMENTS**

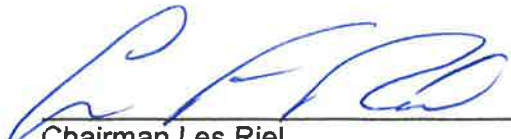
The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, July 25<sup>th</sup>, 2016 at 4:00pm**

**ADJOURNMENT**

There being no other business, Vice-Chairman McNulty made a motion to adjourn the meeting. Commissioner Ramynke seconded the motion and the meeting adjourned at 4:19 p.m.

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\_\_\_\_\_  
Chairman Les Riel

  
\_\_\_\_\_  
Vice-Chairman Dan McNulty

*Absent*  
\_\_\_\_\_  
Commissioner David Ramynke

ATTEST:

  
\_\_\_\_\_  
Temp District Secretary Jenifer S Huitt