

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
June 13, 2016**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and Temp District Secretary Jenifer Huitt.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

Temp District Secretary asked for item 10 E and 15 C to be removed from the agenda as they will be taken care of at the end of the year. The agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

FF Tyler Abhold presented Bike, Run, or Walk like MADD (Mothers Against Drunk Driving) Fundraiser on Saturday June 25th, 2016 at Sarge Hubbard Park on the Yakima Greenway. The Board gave their approval for YCFD4 employees to attend. Chairman Riel continued the meeting.

APPROVAL OF PREVIOUS MINUTES

- a. May 23, 2016 Regular Meeting – Approve or Deny
- b. May 26, 2016 Special Meeting – Approve or Deny

Vice-Chairman McNulty made a motion to approve the minutes as submitted from the May 23rd and 26th meetings. Commissioner Ramynke seconded the motion. The motion carried and the minutes of the aforementioned meetings were approved.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$14,939.77 – Approve or Deny

Commissioner Ramynke made a motion to approve the Claims Request in the amount of \$14,939.77. Commissioner McNulty seconded the motion. The motion carried, thus approving the aforementioned claims request.

SECRETARY'S REPORT

There being no report, Chairman Riel continued the meeting.

CORRESPONDENCE

There being no correspondence, Chairman Riel continued the meeting.

UNFINISHED BUSINESS

- a. Set up a staff meeting with BOC and leadership to discuss immediate needs, concerns, gather information, operations interim plan, and choose committee members for the District Secretary hiring process.

The Board was in agreement that a Special Meeting be called on Monday June 20th, 2016 at 3:00 pm to review these matters.

- b. Set up a meeting to discuss comparing ourselves with the performance measures and goals listed in the strategic plan.

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The Board was in agreement that this will be tabled and discussed at a later date. Chairman Riel continued the meeting.

NEW BUSINESS

a. Action Request 2016-03 Redback Station Footwear

Lt Lenseigne requested that the Board approve the purchase of duty footwear for career personnel to help reduce exposure possibilities outside working duty areas and control District liabilities and would be added to the boot policy for the district. Chairman Riel made a motion to approve Action Request 2016-03 for the purchase of the Redback station footwear for the career personnel for a total of \$1431.00 plus tax. Commissioner Ramynke seconded the motion. The motion carried and Action Request 2016-03 was approved. Chairman Riel then made a motion to authorize the Career leadership to develop a policy with clear guidelines and cost for the same footwear for the POC members. Vice-Chairman McNulty seconded the motion. Commissioner Ramynke suggested including the POC leadership for collaboration on the policy. The motion carried and was approved.

b. Resolution 2016-06 Authorizing Awards

The Board discussed this at length and the resolution will be modified and presented at the next meeting.

c. Resolution 2016-07 Appointment of Auditing Officers

d. Resolution 2016-08 Appointment of Investing Officers

Temp District Secretary Huitt stated the documents need to be updated because of Chief Riel's retirement. Chairman Riel made a motion to approve Resolution 2016-07 Authorizing the Appointment of Auditing Officers of YCFD4. Commissioner Ramynke seconded the motion. The motion carried and was approved by the Board. Chairman made a motion to approve Resolution 2016-08 Authorizing the Appointment of Investing Officers of YCFD4. Vice-Chair McNulty seconded the motion. The motion carried and was approved by the Board.

COMMISSIONER'S REPORT

• **WFC A Chelan Conference**

Commissioner Riel stated the conference was very educational and requested the Hiring and Retention Presentation notes be sent to Mark Rogstad and Bob Merritt. WFC A has a new tool on their website where we can compare our annual expenses to other Fire Districts statewide or choose Districts similar to our own. Chairman Riel continued the meeting.

ANNOUNCEMENTS

There being no announcements, Chairman Riel continued the meeting.

DEPARTMENT ACTIVITY REPORTS

The May activity reports were submitted and accepted. Chairman Riel continued the meeting.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

a. Per Diem Rates

The Board discussed this at length and a resolution will be written up and presented at the next meeting. Chairman Riel continued the meeting.

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SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, June 27th, 2016 at 4:00pm

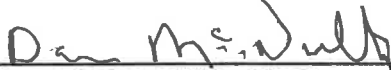
NEXT SPECIAL MEETING – Monday, June 20th 2016 at 3:00 pm

ADJOURNMENT

There being no other business, Commissioner Ramynke made a motion to adjourn the meeting. Vice-Chairman McNulty seconded the motion and the meeting adjourned at 4:56 p.m.



Commissioner Chairman Les Riel

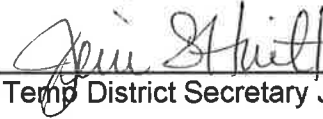


Commissioner Vice-Chairman Dan McNulty

Absent

Commissioner David Ramynke

ATTEST:



Temp District Secretary Jenifer S Huitt