

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
May 9, 2016**

The meeting convened at 3:00 p.m. at East Valley Fire Station 40. Those present were Chairman Les Riel, Commissioner David Ramynke, Chief Mike Riel, and Temp District Secretary Jenifer Huitt. Vice-Chairman McNulty had an approved absence.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

CONSULTANTS OR HIRING FIRM FOR DISTRICT SECRETARY POSITION

- A. Robert Merritt, mHc Associates
- B. Mark Rogstad, Director of Human Resources at YVCC

This is a study session only and the meeting was not recorded. Robert Merritt stated that the job description for the District Secretary will be compiled with the help of the current Temp and Chief Riel and be posted for all other staff to review and comment and the hiring process for the District Secretary position would cost no more than \$3,000. Robert Merritt and Mark Rogstad both discussed what they could bring to the process. The Board decided after discussion that Robert Merritt with mHc Associates will take the lead on hiring for the District Secretary position and Mark Rogstad will work with Robert Merritt on the assessment lab, training those involved with the Review and Interview process, and wherever else the need arises.

DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

NEXT REGULAR MEETING – Today at 4:00pm

ADJOURNMENT

There being no other business, Chairman Riel adjourned the meeting at 3:53 pm.

ATTEST:



Commissioner Chairman Les Riel

Absent

District Secretary Michael Riel



Commissioner Vice-Chairman Dan McNulty

Prepared by Jenifer S Huitt 



Commissioner David Ramynke