

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
May 2, 2016**

The meeting convened at 3:00 p.m. at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, Chief Mike Riel, and Temp District Secretary Jenifer Huitt. Others present: Lt Trevor Lenseigne, FF Sean McDonald, FF Steven Feeney, BC Richard Woodall and Robert Merritt.

Vice-Chair Riel called the meeting to order and conducted the Pledge of Allegiance.

APPOINTMENT OF A CONSULTANT OR FIRM TO ASSIST WITH OPEN POSITIONS

Chairman Riel suggested Robert Merritt of mHc Associates that has hired Chief's and Deputy Chief's. Commission Ramynke suggested using Mark Rogstad, Director of Human Resources at YVCC would like to assist the district with recruiting and sitting on the panel and offers his services free of charge. Robert Merritt stated he would like more information regarding job description, scope of work, and exactly what is needed before giving an estimate. Temp Secretary Huitt stated Express Employment Professions offers direct hiring which includes recruiting, first round interviews, testing, checking referrals, leaves the final interview and choice to the district and charges 10% of the annual salary of the position hired. The Board all agreed that they want Robert Merritt, Mark Rogstad, a paid on call firefighter, a career firefighter and the community involved in the process and will meet again next Monday at 3 pm to discuss it in more detail. Chairman Riel continued the meeting.

EXECUTIVE SESSION – 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 3:21 pm that the Board will now go into Executive Session and reconvene at 3:35 pm. Temp Secretary Huitt turned off the recorders. At 3:35 pm Chairman Riel requested an additional 12 minutes. The meeting reconvened at 3:47 pm. Commissioner Ramynke made a motion to accept the Early Retirement Agreement as drafted by Summit Law per Chief Riel's request and present the agreement to Chief Riel. Vice-Chairman McNulty seconded the motion. The Board was all in favor of the motion and it carried unanimously. Commissioner Ramynke gave the agreement to Chief Riel and stated he has 21 days to review the agreement. Chairman Riel continued the meeting.

ACCOUNTS PAYABLE – Other programs available

Chairman Riel stated this informational only on the BIAS accounting system. A demo will be done on Wednesday May 4th at 2:30 pm for those who want to attend or ask questions. Temp Secretary will give a report at the next regular meeting on the system and costs involved. Chairman Riel continued the meeting.

DAY SHIFT FIREFIGHTER POSITION

The Board concurs that the Day Shift Firefighter position will be put on temporary hold. Chairman Riel continued the meeting.

FOLLOW THE CHAIN OF COMMAND

Chairman Riel stated there will be no Interim Fire Chief, Fire District Admin, or Chief of Operations. We will go on with business as usual following our Chain of Command. Chairman Riel continued the meeting.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

There were no comments from the Board or staff. Chairman Riel continued the meeting.

NEXT REGULAR MEETING

- **Special Meeting Monday, May 9, 2016 at 3:00 pm**
- **Regular Meeting Monday, May 9, 2016 at 4:00pm**

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
SPECIAL MEETING
May 2, 2016**

ADJOURNMENT

There being no other business, Vice-Chairman McNulty made a motion to adjourn the meeting. Commissioner Ramynke seconded the motion. Chairman adjourned the meeting at 3:55 pm.



Commissioner Chairman Les Riel

Absent

Commissioner Vice-Chairman Dan McNulty



Commissioner David Ramynke

ATTEST:

Absent

District Secretary Michael Riel

Prepared by Jenifer S Huitt 