

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
December 26, 2016**

The meeting convened at 4:01 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt. Others present were Liaison Dave Leitch, Lt Ryan Evers, FF Victor Nelson, FF Eric Love, FF Steven Feeney, and FF DJ Goldsmith.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

APPROVAL OF AGENDA

The agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

APPROVAL OF PREVIOUS MINUTES

- a. November 28, 2016 Regular Meeting – Approved
- b. December 12, 2016 Special Meeting – Approved
- c. December 12, 2016 Regular Meeting – Approved
- d. December 19, 2016 Special Meeting – Approved

Vice-Chairman McNulty made a motion to approve the minutes as submitted from the meetings. Commissioner Ramynke seconded the motion. The motion carried and the minutes of the aforementioned meetings were approved. Chairman Riel continued the meeting.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$12,340.63 – Approved
- b. Claims Request EMS \$ 849.96 - Approved

Vice-Chairman McNulty made a motion to approve the claims requests in the amount of \$13,190.59. Commissioner Ramynke seconded the motion. The motion carried, thus approving the aforementioned claims request. Chairman Riel continued the meeting.

SECRETARY'S REPORT

Secretary Huitt reported the new BIAS accounting system has been set up and the next process will be a test run on Accounts Payable then Payroll. Policy 2.3 on Controlled Substance Injury/Incident Testing has been drafted and given to the Lieutenants for review. Asbestos Abatement for Station 42 is finished. Lt. Lenseigne will put together a proposal so we can get construction estimates to review and decide how to proceed.

CORRESPONDENCE - None

UNFINISHED BUSINESS

- a. Review Policy 5.8.3 Paid On Call Battalion Chief

After discussion of this policy Chairman Riel made a motion to adopt the changes to Policy 5.8.3 as submitted. Vice-Chairman McNulty seconded the motion and it carried. Regarding new POC members Lt. Evers contacted West Valley for collaboration on training new POC members. West Valley will be taking care of the classroom portion and we will be responsible for the practical training on Saturdays. Liaison Leitch stated there is a cost of about \$300 and it is already in the budget.

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NEW BUSINESS

- a. Firefighter Goldsmith's promotion to Lieutenant.

FF Goldsmith has been recommended for promotion to Lieutenant by BC Woodall and all 3 career Lieutenants. Commissioner Ramynke made a motion to accept the appointment and recommendation for promotion to Lieutenant DJ Goldsmith. Chairman Riel continued the meeting.

COMMISSIONER'S REPORT

Chairman Riel mentioned the WFCA Spring Seminar Series is coming up in Spokane on February 11th and Ocean Shores on March 25th and the Board will need to register. Chairman Riel will attend Ocean Shores. Chairman Riel continued the meeting.

ANNOUNCEMENTS - None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

The Prothman contract is ready to be signed and all costs are the same as previously discussed. The Board is all in agreement that the contract be signed as written to proceed for the executive search for the fire chief under Signing of District Documents. Chairman Riel continued the meeting. Liaison Leitch discussed the process for the special meeting on January 3rd with Prothman. Engine 42 will be going to Cascade Fire here in Yakima for a repair estimate. Chairman Riel continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

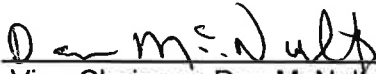
NEXT REGULAR MEETING – Monday, January 9th, 2017 at 4:00 pm.

ADJOURNMENT

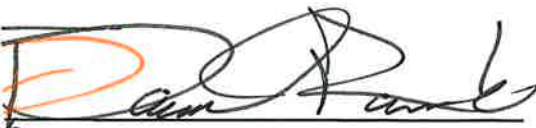
Vice-Chairman McNulty made a motion to adjourn. Commissioner Ramynke seconded the motion. There being no other business the meeting was adjourned at 4:25 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty



Commissioner David Ramynke

ATTEST:



District Secretary Jenifer S Huitt