

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
November 28, 2016**

The meeting convened at 4:02 pm at East Valley Fire Station 40. Those present were Commissioner Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt. Others present were Lt Trevor Lenseigne, FF Sean McDonald, FF Nick Henle, BC Rick Woodall, Liaison Dave Leitch.

Chairman Riel called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

APPROVAL OF PREVIOUS MINUTES

- a. November 14, 2016 Regular Meeting – Approved
- b. November 14, 2016 Special Meeting – Approved

Vice-Chairman McNulty made a motion to approve the minutes as submitted from the October 24th meeting. Commissioner Ramynke seconded the motion. The motion carried and the minutes of the aforementioned meetings were approved. Chairman Riel continued the meeting.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$4,375.94 – Approved
- b. Claims Request EMS \$1,740.99 - Approved

Vice-Chairman McNulty made a motion to approve the Claims Request in the amount of \$6,116.93. Commissioner Ramynke seconded the motion. The motion carried, thus approving the aforementioned claims request. Chairman Riel continued the meeting.

SECRETARY'S REPORT

Secretary Huitt reported the following to the Board:

- The unused Banner Bank EMS Payroll account has been closed at the request of the board.
- 2017 Annual Health Care notices have been sent out to all employees.
- One of the candidates for the full time firefighter positions dropped out of process as he secured a position with an agency with a higher starting wage.

CORRESPONDENCE

Sec Huitt noted that a Thank You note had been received from Nicholson & Associates and to keep them in mind the next time we review our insurance coverage. We also received a Thank You from the family of Char Riel-Wellner for the flowers donated by the employees of EVFD. Chairman Riel continued the meeting.

UNFINISHED BUSINESS

- a. Action Request 2016-06 Excess Money budget expenditures.

Chairman Riel made a motion to approve Action Request 2016-06 Excess Money budget expenditures not to exceed \$41,700. Vice-Chair McNulty seconded the motion. The motion carried.

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b. Action Request 2016-07 Station 42 Asbestos Abatement

Lt Lenseigne discussed the 3 companies with the Board. Commissioner Ramynke made a motion to accept Action Request 2016-07 for SafeGuard Abatement which is the lowest bid for the asbestos abatement. Vice-Chairman McNulty seconded the motion and the motion carried.

c. WFCOA Health Care Program 2017 Employer Application

Sec Huitt noted the 2 changes that were requested by the Board on the application and Chairman Riel noted it would be signed under Signing of Documents and continued the meeting.

NEW BUSINESS

a. East Valley Transportation Dept. use of training room on 1/5/17 for 1st Aid Training

Commissioner Ramynke made a motion to approve the Training Room Request for 1/5/17. Chairman McNulty seconded the motion. The motion carried.

b. Discuss 2017 Washington State Fire Service Directory Information for Yakima County

Chairman Riel noted Commissioner Ramynke, Sec Huitt, and fire chief's information be updated and the district information has not changed.

c. Employment Agreement with Dave Leitch

Chairman Riel made a motion to approve the employment agreement as discussed. Vice-Chairman seconded the motion. The motion carried and Chairman Riel continued the meeting.

COMMISSIONER'S REPORT

Chairman Riel and Phil Nelson were unable to attend the Yakima County Fire Commissioners meeting that was held in Harrah. Commissioner elect Ron Anderson was the speaker and Ken Eakin ran the meeting. The spring meeting should be at Naches Heights but has not yet been confirmed. WFCOA Education Committee will be this weekend in Olympia to set up the Spring Seminar series and subject matter for Chelan. Please send any thoughts or ideas for the meetings via email to Chairman Riel. Chairman Riel continued the meeting.

ANNOUNCEMENTS

Lt Lenseigne noted the candidate testing was done on the 17th & 18th of November. Reference checks have been started and will have the ranking list done by the end of the week. All were great candidates. Really appreciate all of the help by the POC and Career members. Engine 42 was in an accident at a fuel station and substantial damage was done from the driver's side compartment to the rear tire. It needs to be taken to General Fire in Spokane for estimates and/or repair it. Chairman Riel concurs we need to move forward and get Engine 42 fixed and that it needs to be done efficiently so the Engine can stay in service as much as possible, send pictures for the estimate and take it to General Fire for repairs. FF Lewis is not driving for the district and will go to driver's training. The Board would also like to see Accident and Severe Injury Mandatory Testing added to our Policy Manual.

Chairman Riel continued the meeting.

DEPARTMENT ACTIVITY REPORTS

The A shift Lieutenant submitted November's report. Vice-Chairman McNulty made a motion to accept the A report as submitted. Commissioner Ramynke seconded the motion

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and the motion carried, thus approving the aforementioned activity reports. Chairman Riel continued the meeting.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Liaison Leitch brought up the water damage at Station 42, abatement, and possible renovation. BC Woodall stated the roof has been patched several times and has major cracks all over it. Lt Lenseigne mentioned remodeling and rewiring. Chairman Riel stated the damage needs to be stopped as soon as possible. Sec Huitt mentioned the Asbestos Abatement will be finished by December 15th and then we will get estimates on replacement or repair of all the damage that is revealed. The structure was built in the 1950's. BOC Woodall thanked the Board that recognizing Steven Feeney for attending North Bend's Fire Academy and encouraged him to submit his expenses for reimbursement. Chairman Riel continued the meeting.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

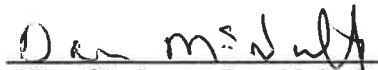
NEXT REGULAR MEETING – Monday, December 12th, 2016 at 4:00 pm.

ADJOURNMENT

Vice-Chairman McNulty made a motion to adjourn. Commissioner Ramynke seconded the motion. There being no other business the meeting was adjourned at 4:40 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty

ATTEST:



Commissioner David Ramynke



District Secretary Jenifer S Huitt