

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
December 26, 2017**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice Chairman Dan McNulty, Commissioner David Ramynke, Chief Mark Emery and Secretary Jenifer Huitt. Others present were Ben StMary.

Chairman Riel called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no public comments and the meeting continued.

PRESENTATION TO COMMISSIONER MCNULTY

Chairman Riel presented a plaque to Vice Chairman McNulty in appreciation for his time, effort, and dedication to our district and in support of our community and employees. Commissioner McNulty served as a Volunteer Firefighter for 10 years and then was elected as a Commissioner and served another 18 years; his wife, daughter, and granddaughter attended as well. Commissioner Ramynke thanked his family for the sacrifice they made during his years of service.

CLAIMS REQUEST APPROVAL

Vice Chairman McNulty made a motion to approve the Fire claims request in the amount of \$25,774.65 and EMS for \$0.00 for a total of \$25,774.65. Seconded and carried.

SECRETARY'S REPORT

Secretary Huitt supplied a 2017 Budget with actuals through 12/30/2017. Final numbers will not be available through county until February 2018. Our new accounting system is still experiencing payroll glitches so BIAS will be sending down an expert to go over our setup on January 12, 2018.

NEW BUSINESS

Lt. Keith Schrank walked attendees through Station 40 explaining the details of the proposed remodels due to staffing growth and regular wear since 2003. Two local bids were provided for each project.

A. Action Request 2017-08 Station 40 Kitchen/Dayroom Remodel

Vice Chairman McNulty made a motion to approve Action Request 2017-08 as proposed to Diversified Builders for \$45,965.40 which includes tax. Seconded and carried.

B. Action Request 2017-09 Station 40 Bedroom/Office Remodel

Commissioner Ramynke made a motion to approve Action Request 2017-09 as proposed to Diversified Builders for \$9,089.50 which includes tax. Seconded and carried.

C. Resolution 2017-10 Transferring \$31,719.07 from the EMS fund to the Apparatus Reserve fund.

After reviewing the 2017 Budget with actuals Chairman Riel made a motion to adopt Resolution 2017-10 transferring \$31,719.07 from the EMS fund to the Apparatus Reserve Fund as submitted. Seconded and carried.

D. Resolution 2017-11 Transferring \$80,752.74 from General fund to Apparatus Reserve fund.

Secretary Huitt detailed that \$42,381.34 is specifically earmarked for SCBA equipment and \$38,371.40 for general apparatus use. The Board requested Chief Emery apply for available grants to help fund the SCBA equipment that needs to be replaced and look at getting a professional grant writer. Yakima County has grant writers so they may be able to help. Commissioner Ramynke made a motion to adopt Resolution 2017-11 transferring \$80,752.74 from the General fund to the Apparatus Reserve fund as submitted. Seconded and carried.

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COMMISSIONER'S REPORT

Chairman Riel stated the 2018 WFCA Saturday Seminar Series for new commissioners and those that need a refresher are now available for registration. The February 24th Seminar in Spokane and April 7th Seminar in Ocean Shores covers the training requirement for Open Public Records and Meetings. The June 2nd Seminar in Chelan covers Team Building for a Successful Fire District.

CHIEF'S REPORT

Chief Emery reported we have 10 confirmed candidates for the 2018 Career firefighter positions. Probationary Firefighter Woods resigned effective January 5, 2018 as he has accepted another position. Last item, the process for Lexipol will start in January and be finalized in the spring.

ANNOUNCEMENTS

February 10, 2018 will be our Annual Banquet for Volunteers, Retirees, and Career staff at Holy Rosary in Moxee. Social Hour starts at 6 PM. Dinner starts at 7 PM.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

Lt. Schrank gave an update on the landslide next to Thorp Road. Office of Emergency Management estimates at this time that it will not hit the river and we should see the full impact of the slide by January 9th. A wall is being built to help mitigate the impact to I-82. OEM has been outstanding in their communication with this project. All of the residents have been notified. Commissioner Ramynke, Chief Emery and Lt. Schrank will meet tomorrow morning regarding the issue.

SIGNING OF DISTRICT DOCUMENTS

The documents were signed by the Board.

NEXT SPECIAL MEETING – Wednesday January 3rd, 2018 at 3:00 pm.

NEXT REGULAR MEETING – Monday January 8th, 2018 at 4:00 pm.

ADJOURNMENT

Chairman Riel made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 4:59 pm.



Commissioner Les F. Riel



Commissioner David G. Ramynke

ATTEST:



Commissioner Benjamin E. StMary



District Secretary Jenifer S. Huitt