

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 28, 2017**

The meeting convened at 4:01 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice Chairman Dan McNulty, Commissioner David Ramynke, Chief Mark Emery and Secretary Jenifer Huitt.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as amended.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no public comments and the meeting continued.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Ramynke made a motion to approve the minutes as submitted from the August 14<sup>th</sup> regular meeting. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

Vice Chairman Dan McNulty made a motion to approve the Fire claims request in the amount of \$33,741.00. Seconded and carried.

**SECRETARY'S REPORT**

Secretary Huitt stated our annual Budget Meeting is on Friday October 13<sup>th</sup> at 8:00 am. Yakima Waste will potentially raising their rates which will impact us less than \$10.00 per month. The members of East Valley Reformed Church had a community gathering on August 26<sup>th</sup>, 2017 to recognize and honor local fire fighters and law enforcement for their dedication protecting and serving the citizens of East Valley.

**CORRESPONDENCE - None**

**UNFINISHED BUSINESS**

- a. Probation review and employment agreement for Sec Huitt.

Chairman Riel stated Sec Huitt was given an exceptional review and the Board appreciates her very much.

- b. Review of citizen complaint against employee

Chief Emery requested this be done in executive session and the Board agreed.

**NEW BUSINESS**

- a. Evaluation/End of Probation for Secretary Huitt and compensation.

Chairman Riel noted the positive evaluation and after discussion with the Board made a motion to increase Secretary Huitt's wages CPI which is currently 1.7% effective today until December 31<sup>st</sup>, 2017. At the end of the year a new evaluation and wage comparison will be done by Chief Emery. Seconded and carried.

**COMMISSIONER'S REPORT**

Chairman Riel stated the Yakima County Commissioners Dinner Meeting was on August 17<sup>th</sup>. None of our commissioners attended and no minutes have been distributed yet. The WFCA Fall Conference registration is out and the Board asked the employees to consider classes they might be interested in.

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**EXECUTIVE SESSION – RCW 42.30.110(f)** To receive and evaluate complaints or charges brought against a public officer or employee. However upon request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.

Chairman Riel announced at 4:10 pm that the board and Chief Emery will go into Executive Session until 4:30 pm. The meeting reconvened at 4:30 pm. Chief Emery is done with his investigation on the complaint. If there are any further matters to be handled Chief Emery will inform the Board.

**ANNOUNCEMENTS –**

Chief Emery requested status of Acting pay for the Lieutenants and Firefighters. Chairman Riel suggested a transitional period to continue with the 10% until October 1, 2017 so the Chief has time to transition. Lt Evers asked for clarification on response procedures which will be handled at the next officers' meeting.

**CHIEF'S REPORT**

Chief Emery would like the Board to fill out and return the survey on priorities before the next meeting so he can begin planning and prioritizing.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

**SIGNING OF DISTRICT DOCUMENTS**

The documents were signed by the Board.


**NEXT REGULAR MEETING – Monday, September 11<sup>th</sup>, 2017 at 4:00 pm.**

**ADJOURNMENT**

Vice-Chairman McNulty made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 4:52 pm.



Chairman Les Riel

  
Vice-Chairman Dan McNulty  
Commissioner David Ramynke

ATTEST:

  
District Secretary Jenifer S Huitt 9.11.17