

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 14, 2017**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Commissioner David Ramynke, Chief Mark Emery and Secretary Jenifer Huitt. Vice Chairman Dan McNulty had an excused absence. Others present were Fire Chief Kevin Sullivan and Barbara Emery.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as amended.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no public comments and the meeting continued.

**CONFIRMATION AND OATH OF OFFICE FOR FIRE CHIEF MARK EMERY**

Fire Chief Emery took the oath of office, his wife Barbara Emery pinned on his badge, and the Board and everyone in attendance gave him a warm welcome into his new position.

**COMMENDATION BY YAKIMA TRAINING CENTER FIRE CHIEF KEVIN SULLIVAN**

Chief Sullivan presented letters of commendation and challenge coins to POC BC Rick Woodall and Lt DJ Goldsmith for their teamwork and dedication on the recent “400 Fire”.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Ramynke made a motion to approve the minutes as submitted from the July 24<sup>th</sup> regular meeting. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

Commissioner Ramynke made a motion to approve the Fire claims request in the amount of \$26,665.48 and EMS \$4,420.16 for a total of \$31,085.64. Seconded and carried.

**SECRETARY’S REPORT**

Secretary Huitt gave the July fund balances and payroll review to the board. Sec Huitt will be attending trainings for Health Care Reform and Unclaimed Property in September. WSRB allowed an extension until September 14<sup>th</sup> for the improvement plan. Lt Lenseigne has been working on the plan to keep our district at a 5.

**CORRESPONDENCE** - None

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

- a. Evaluation/End of Probation for Secretary Huitt

The Board would like to have career lieutenants submit an evaluation and the review will be on August 28, 2017 at 3:30 pm.

**COMMISSIONER’S REPORT**

Chairman Riel stated the Yakima County Commissioners Dinner Meeting is set for the Nile on August 17<sup>th</sup> and the EMS formula will be discussed. One possibility of balancing out

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funds to individual districts is raising the levy amount from 25 cents to 30 or 35 to balance out any reduction in percentages.

**ANNOUNCEMENTS - None**

**CHIEF'S REPORT**

July's Activity

Incidents 141: 70% EMS & 30% Fire

Mutual Aid: Provided 8 & Received 3

Pre-Incident Survey's: 7

Training Classes: 16

Response Time: 08:28 – 19:51

Chief Emery reported he is getting to know everyone in one-on-one conversations, joined in the Hop Festival Parade with several other employees, scheduled a Pump Operator Academy for October 7/8, and is actively learning our culture. Chief Emery would like the Board to consider using Lexipol for boilerplate policies in the future and potentially setting up an Interlocal agreement with DNR.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

**SIGNING OF DISTRICT DOCUMENTS**

The documents were signed by the Board.

**NEXT REGULAR MEETING – Monday, August 28<sup>th</sup>, 2017 at 4:00 pm.**

**ADJOURNMENT**


Vice-Chairman Ramynke made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 4:45 pm.

  
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Chairman Les Riel

  
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Vice-Chairman Dan McNulty

  
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Commissioner David Ramynke

ATTEST:

  
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District Secretary Jenifer S Huitt