

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 8, 2017**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, Liaison Dave Leitch, BC Woodall, and District Secretary Jenifer Huitt.

Chairman Riel called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak.

CLAIMS REQUEST APPROVAL

Vice-Chairman McNulty made a motion to approve the Fire claims request in the amount of \$5,402.72 and EMS \$16,508.71 for a total of \$21,911.43. Seconded and carried.

CORRESPONDENCE

a. Thank you from Velma Leitch & Family for the help with Chief Leitch's funeral. The service included last call, bugler, color guard, antique engine caisson, honor guard and detail. It was a very beautiful day to send off our friend and there were many in attendance.

UNFINISHED BUSINESS

a. Training Prop Estimate / Capital Projects Fund Balance
FF Nelson gave the board the proposals. Quarterly maintenance is required to check for structural integrity, steel degradation, and temperature threshold limits. The cost could run from \$100k to 400k depending on the size and components selected. Fiberglass reinforcement with ¼ inch steel is also available for \$50k and extends useful life to 25 years. Five days of training for 12 personnel according to NFPA 14 guidelines is included which would mean we could train and host recruit classes, MCO scenarios, etc. Our current CP fund balance is \$821,910.59. The Board is in full support of building a training facility, is very appreciative for the research, and would like the new fire chief involved in this process.

NEW BUSINESS

a. Training Request for 8 employees to attend Growth Mindset class May 22nd.
Commissioner Ramynke made a motion to approve the requests for all 8 employees for the Growth Mindset class. Seconded and carried.

b. Request to use district equipment for "Fill the Boot" fundraiser with the Muscular Dystrophy Association on May 12th from 12-6 pm in Union Gap.

Chairman Riel made a motion to approve the use of the S40 pickup and enclosed trailer for the event. Seconded and carried.

c. Request for district support for FF Abhold to participate in State Training Committee.

Liaison Leitch stated that the County Fire Chiefs, State Training Committee, and Tony Miller fully support FF Abhold and would like the district's support for his participation for 1 year

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 8, 2017**

(4 quarterly meetings). The Board was in full agreement in support of the request but would like justification, cost analysis, and list of meetings presented at the next meeting for approval.

EXECUTIVE SESSION – RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 4:20 pm that the board, Liaison Leitch, BC Woodall, and Secretary Huitt will now go into Executive Session for 15 minutes. Secretary Huitt announced at 4:35 pm an extension of 10 minutes. Chairman Riel announced the regular session reconvened at 4:45 pm.

BC Woodall announced that POC Cpt DiTommaso has voluntarily terminated his employment with East Valley Fire Department as of today.

Chairman Riel announced that Mark Emery is the Board's preferred candidate for the fire chief and he has agreed to negotiation of an agreement with contingencies for a physical, background check, and drivers abstract. Commissioner Ramynke conveyed the Boards appreciation for everyone's involvement and asked for any thoughts or concerns. The Board did go through all of the comment cards, Prothman's background and reference checks. Lt Evers expressed thanks for the Board allowing so much employee involvement with the process. BC Woodall commented in the future it would be nice to have all employees to be in one session instead of separated since we are one department and everyone agreed. The Board would like a thank you sent to all panel members once the agreement is signed, and thanked Liaison Leitch and Secretary Huitt for all of the extra work done to make it happen.

COMMISSIONER'S REPORT

Chairman Riel will attend the EMS Admin board meeting on Wednesday. All of the Commissioners will attend the YCFCA dinner meeting on May 18th.

ANNOUNCEMENTS

District Secretary Huitt announced the May 10th payroll is the first direct deposit that will be done with BIAS/Yakima County/Key Bank all together. If there are any issues please contact the Secretary as soon as possible.

DEPARTMENT ACTIVITY REPORTS – Lieutenants

Vice-Chairman McNulty made a motion to accept the reports as submitted. Seconded and carried.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

- Thank you to the Board from Liaison Leitch in responding to the requests and needs of the employees through the process in waiting and hiring the new fire chief and well wishes to Cpt. DiTommaso as he spent so many years with our department.
- WSRB had 2 days scheduled for our review. They only spent 1 day here with Lt. Lenseigne and were glad we responded so quickly to their requests for documentation. They would be happy to come down and explain to the Board when they are finished with their review in 3 months or so. They would also be willing to review any ideas we have for changes before we implement them so they can let us know if they will be cost effective.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.


**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING**

May 8, 2017

NEXT REGULAR MEETING – Monday, May 22nd, 2017 at 4:00 pm.

ADJOURNMENT

Vice-Chairman McNulty made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 5:04 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty

ATTEST:



Commissioner David Ramynke



District Secretary Jenifer S Huitt