

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
March 27, 2017**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huit.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as circulated.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Ramynke made a motion to approve the previous regular meeting minutes for February 27, 2017 and March 13, 2017. Seconded and carried.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak.

**CLAIMS REQUEST APPROVAL**

Vice-Chairman McNulty made a motion to approve the Fire claims request in the amount of \$33,254.68 and EMS \$430.26 for a total of \$33,684.94. Seconded and carried.

**CORRESPONDENCE**

- a. Received \$500 in donations in memory of Dick Start. Total to date is \$1850.
- b. Pacific Power / Watt Smart Incentive \$280

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

a. Action Request 2017-03 Seal Asphalt Cracks & Surface at Stations 40 41 & 42.  
After review and discussion of bids Chairman Riel made a motion to move forward with using Stripe Rite to seal the cracks and seal the surface of lots at Stations 40, 41, and 42 for \$11,736.15 plus tax. Seconded and carried.

b. 5 Training Requests for Erickson, Nelson, Simons, and Smith.  
After review of the requests the Board requested a training plan for the current employees. Chairman Riel made a motion to move \$2,000 out of FIRE reserve to FIRE Training. Seconded and carried. Chairman Riel made a motion to approve the 2 requests for the Fire/EMS Support Conference, 1 request for Leadership training, 1 request for Life Fire Instructor training, and 1 request for Fire Ops in Urban Interface. Seconded and carried.

**COMMISSIONER'S REPORT**

Chairman Riel attended the WFCA Ocean Shores Class on March 25<sup>th</sup>.

**DEPARTMENT ACTIVITY REPORTS – BC Woodall**

BC Woodall gave a briefing of his activities with the district including several recruitment and retention strategies that the new fire chief may choose to implement.

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**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

- Biofuel and planning of future apparatus purchases.
- The Board requested estimates for roof repair at Stations 41 42 43.
- 6 Fire Chief Candidates from Prothman to be reviewed by the Board on April 6<sup>th</sup>.
- District Email accounts for all staff. The Board all agreed that 2 accounts would be added at this time so all of the commissioners would have district email. This item will be reviewed again during the budget review in October 2017 for the rest of the staff.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING** – Monday, April 10<sup>th</sup>, 2017 at 4:00 pm.

**FUTURE AGENDA ITEMS**

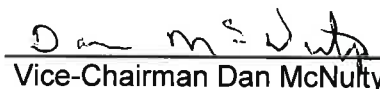
Training Prop Estimate / Capital Projects Fund Balance

**ADJOURNMENT**

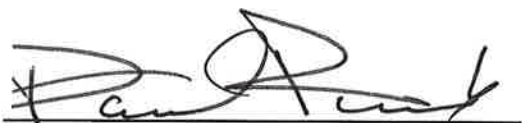
Vice-Chairman McNulty made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 5:03 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty



Commissioner David Ramynke

ATTEST:



District Secretary Jenifer S Huitt