

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
March 13, 2017**

The meeting convened at 4:02 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman Dan McNulty, Commissioner David Ramynke, and District Secretary Jenifer Huitt.

Chairman Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as circulated.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one stood to speak.

**CLAIMS REQUEST APPROVAL**

Vice-Chairman McNulty made a motion to approve the Fire claims request in the amount of \$19,203.01 and EMS \$1,377.08 for a total of \$20,580.09. Seconded and carried.

**CORRESPONDENCE**

- a. 2016 WFCOA Annual Report

**UNFINISHED BUSINESS**

- a. Review Commissioners SOP – Compensation Policy

Chairman Riel made a motion to approve the revised Board of Commissioners Standard Operating Procedures. Seconded and carried.

**NEW BUSINESS**

- a. Action Request 2017-02 Career Daytime Position

Chairman Riel made a motion to move forward with the hiring of the Career Daytime Position and approve Action Request 2017-02. Seconded and carried. Liaison Leitch mentioned contingencies of employment. Lt Lenseigne clarified that when the job is offered it is subject to medical physical evaluation and other items required by policy. Possible start date for the Dayshift Position is April 3<sup>rd</sup>, 2017.

**COMMISSIONER'S REPORT**

Commissioner Ramynke expounded on the EMS Funding calculation and we need to focus on fairness to our constituent's interest and finding common ground to help support the areas surrounding our district. Chairman Riel requested reservations for June's WFCOA meeting.

**DEPARTMENT ACTIVITY REPORTS – Lieutenants / BC**

BC Woodall and the Lieutenants submitted reports.

**GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

- Engine 42 still in Spokane for repair
- Roofs on Station 41 and 42 bids in process for resealing
- Mandatory Officers training and Volunteer Lieutenants helping with Recruit training
- Limiting tone-out to necessary calls for Volunteers to limit burnout

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- Expectations for BC Woodall and getting the word out on recruiting
- 16 candidates for the Fire Chief position thru Prothman

Liaison Leitch discussed said items with the Board. Commissioner Ramynke encouraged the employees to bring any issues they may have to the table so they can be put in order before the new chief comes in. The past must be let go so we can work as a team. Liaison Leitch also stated that if employees are venting to direct them to whomever they are venting about so any disputes can be resolved quickly.

**SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

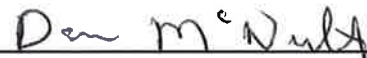
**NEXT REGULAR MEETING** – Monday, March 27<sup>th</sup>, 2017 at 4:00 pm.

**ADJOURNMENT**

Chairman Riel made a motion to adjourn. Seconded and carried. There being no other business the meeting was adjourned at 4:50 pm.



Chairman Les Riel



Vice-Chairman Dan McNulty



Commissioner David Ramynke

ATTEST:



District Secretary Jenifer S Huitt